

REVISED: March 1, 2024



## MEMORANDUM

**TO:** Publishers of Instructional Materials for Students

**FROM:** Office of Instructional Materials

**DATE:** Friday, March 1, 2024

**SUBJECT:** **Call for Publisher's Intent to Bid**

### **2024 – PK-12 Computer Science, PK-12 Fine Arts, and PK-12 Technology Education**

(Grades PK-12 Computer Science, Grades PK-12 Fine Arts, and Grades PK-12 Technology Education: July 1, 2025 - June 30, 2031) **FY26**

- Computer Science includes: All courses provided within the subject code heading “Computer Science” in the Oklahoma State Department of Education PK-8 and “Computer Science and Technology Education” 9-12 Subject Codes list, not including Computer Applications I, Computer Applications II, nor Desktop Publishing.
- Fine Arts includes: All courses provided within the subject code headings “Fine Arts” in the Oklahoma State Department of Education PK-8 and 9-12 Subject Codes.
- Technology Education includes: All courses provided within the subject code headings “Technology Education and Industrial Arts” and “Keyboarding and Applications in the Oklahoma State Department of Education PK-8 and “Computer Science and Technology Education” 9-12 Subject Codes list.

Companies with *PK-12 Computer Science, PK-12 Fine Arts, and PK-12 Technology Education* will be awarded contracts for a period of six years, effective **July 1, 2025 - June 30, 2031**. Instructional Materials for the State Textbook List may be bid in one subject area only to avoid duplications. If you have titles in other subject areas that are currently under contract, they may not be bid again until their contracts expire. If you have new editions of contracted items, and you wish to substitute, that process begins in December when registered publishers receive the Call for Substitutions.

Bids may be accepted for items in other subject areas that are not currently on the list, EXCEPT next year’s adoption, which is **Personal Financial Literacy and Social Studies**. Approved out-of-cycle titles will be contracted beginning July 1, 2025 and will expire according to the Textbook Subject Cycle, which is enclosed for your information.

### • **Publisher’s Notice of Intent to Bid due Friday, April 5, 2024**

If you are interested in submitting bids for any of the subject areas being accepted, please request the bid template by completing the attached form and emailing it to Anthony Purcell at the State Department of Education ([anthony.purcell@sde.ok.gov](mailto:anthony.purcell@sde.ok.gov)). When you submit a Request for Bid Template as instructed before the April 5, 2024 deadline, that fulfills your “Notice of Intent to Bid” requirements and you will receive an official bid packet with further instructions. Items not included in the Intent to Bid may **not** be included in the final bid. Specific format instructions will be included with the template. Please follow these instructions carefully.

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• **NIMAS**

In accordance with the federal Individuals with Disabilities Education Act, print instructional materials, including printed textbooks and related printed core materials published primarily for use in elementary and secondary school instruction, **MUST** be available as a NIMAS file set (ANSI/NISO Z39.86 Daisy 3). Publishers bidding in this adoption must provide the NIMAS file set to NIMAC. The files will be used for the production of alternate formats as permitted under the law for students with print disabilities.

The publisher also agrees to mark up materials eligible for NIMAS submission that contain mathematical and scientific instructional content by using the MathML3 (refer to latest applicable version) module of the DAISY/NIMAS Structure Guidelines as posted and maintained at the DAISY Consortium web site (<http://www.daisy.org/z3986/structure/SG-DAISY3/index.html>).

By agreeing to deliver the core materials in NIMAS format, the publisher agrees to prepare and submit on or before **Friday, June 1, 2025**, a NIMAS file set to the NIMAC that complies with the terms and procedures set forth by NIMAC. The files will be used for the production of alternate formats as permitted under the law for students with print disabilities.

For more information on NIMAS, please visit the Web site at: <<http://www.nimas.cast.org>>.

• **Information Enclosed**

The following information is also enclosed for your convenience:

- [Instructional Materials Subject Cycle](#) with contract dates,
- [State Textbook Committee Calendar](#) with meeting and due dates, and a
- [Publisher Registration Form](#) to update any changes in information.

If you would like further information, please call (405) 522-6575, or send an e-mail message to <[anthony.purcell@sde.ok.gov](mailto:anthony.purcell@sde.ok.gov)>.