



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Joy Hofmeister  
**DATE:** August 22, 2019  
**SUBJECT:** Deregulation for an Abbreviated School Day for Alternative Education

The following school is requesting deregulation from OAC 210:35-29-2 for the 2019-2020 school year in order to have an Abbreviated School Day for Alternative Education. Approval is recommended.

<b>County</b>	<b>District</b>	<b>Alternative Means</b>	<b>Request Years</b>
Cleveland	Little Axe	Instructional day will be 4 hours and 30 minutes a day, 4 days a week.	10
Oklahoma	Putnam City (Evening Program)	Instructional day will be 4 hours and 15 minutes a day, 4 days a week.	1
Oklahoma	Putnam City (SOAR Program)	Instructional day will be 4 hours and 15 minutes a day, 4 days a week.	1

\*The number in the County category represents the Congressional District.  
See the attached map

ab Attachments

## ALTERNATIVE EDUCATION ACADEMIES AND PROGRAMS

### 210:35-29-2. Definitions

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise.

"Alternative Education" means an educational process incorporating appropriate structure, curriculum, interaction, and reinforcement strategies to stimulate learning with students who have not utilized their capacity to do so within traditional educational settings.

"Abbreviated school day" means, for purposes of an alternative education program approved by the State Board of Education, a school day which consists of not less than four (4) hours and 12 minutes per day devoted to school activities for the locally approved 180-day school calendar.

# 2010-2011 Standards for Accreditation of Oklahoma Schools

## STANDARD III

### ADMINISTRATION AND ORGANIZATION

#### 210:35-3-41. Statement of the standard

The school is organized to ensure the achievement of its goals. The working relationships among the local board, superintendent, principal, and staff are such as to facilitate the successful functioning of all phases of the school's program. The principal of the school has the autonomy and authority to provide the leadership needed to accomplish the goals of the school. The school is provided with sufficient professional and service personnel to ensure effective operation of all phases of the school's program. The school is organized in a manner that encourages new and innovative ideas designed to improve the program and to help the school adapt to changing conditions. (92)

#### 210:35-3-46. Administrative and supervisory services

- (a) The school site shall be part of a system employing a full-time superintendent. *No board of a school district having average daily membership (ADM) of fewer than 500 students shall be prohibited from allowing a superintendent with the appropriate certificate to serve simultaneously as a principal. [70 O.S. § 5-106]* If a vacancy occurs in the superintendency during the course of the school year, a certified replacement must be employed within 45 school days.
- (b) It shall further be the responsibility of the local board, upon the recommendation of the superintendent, to employ an administrative head to be known as a principal for each of the schools within the district. Private schools shall employ a full-time principal/headmaster. An elementary district shall employ a full-time elementary superintendent. With the exception of requirements for certification, the term superintendent as used in these standards shall mean an elementary school superintendent, headmaster, or superintendent. Full-time is defined as employed full time, and therefore allows these administrators to teach.
- (c) Instructional leadership shall be the chief function of the school's principal. The principal shall be responsible for the improvement of instruction and be given the authority and resources needed to accomplish this goal. The principal shall help clarify the goals of the school, help obtain resources for it, coordinate its various activities, and promote its continuous evaluation to determine improvements needed.
- (d) Lines of administrative and supervisory authority between the central office staff and the principal shall be defined clearly and shall give the principal responsibility for initiating appropriate changes to meet the needs of the students.
- (e) The principal shall be involved in the selection, assessment, evaluation, retention, and promotion of all personnel assigned to the school.
- (1) *All certified administrative personnel designated by a local board to conduct evaluations shall be required to participate in training conducted by the State Department of Education prior to evaluating.. [70 O.S. § 6-101.10]*
- (2) *No teacher shall be dismissed during the term of a contract or refused reemployment except at an official meeting of the board of education. The reemployment or*

## 2010-2011 Standards for Accreditation of Oklahoma Schools

*dismissal of teachers shall be in accordance with the school laws of Oklahoma. [70 O.S. § 6-101.20 through 101.30]*

- (f) While working with faculty, staff, or students in the school, central office and other supplementary personnel shall coordinate their activities through the principal.
- (g) The principal shall have the responsibility and the authority for the administration of the non-instructional programs in the school.
- (h) The local board shall adopt a school calendar and school day consistent with statutory requirements in Oklahoma.
  - (1) *The standard school year shall consist of not less than 180 days; or,*
  - (2) *For not less than one thousand eighty (1080) hours each school year, if a district board of education adopts a school-hours policy and notifies the State Board of Education prior to September 15 of the applicable school year.*
  - (3) *Not more than thirty (30) hours each school year may be used for attendance of professional meetings and teachers may be paid for a length of term in excess thereof, under conditions hereinafter outlined. Subject to district board of education policy or collective bargaining agreement, additional professional leave days may be granted for individual teachers to attend or participate in professional meetings, staff development training, or National Board certification portfolio development as provided for in Section 6-204.2 of this title. [70 O.S. § 1-109]*
  - (4) *The standard school day shall consist of not less than 6 hours devoted to school activities, exclusive of lunch, with the exception of nursery, early childhood education kindergarten, and alternative education. [70 O.S. § 1-111]*
  - (5) *The early childhood school day shall consist of not less than two and one-half hours per session.*
  - (6) *The kindergarten school day shall consist of not less than two and one-half hours per day. The requirement to attend kindergarten may be satisfied by attendance in either a half-day or full-day program. Membership in a kindergarten for either two and one-half (2 1/2) hours or six (6) hours per school day shall be counted as one (1) day for average daily membership purposes. Beginning with the 2011-2012 school year, it shall be the duty of every school district in this state to provide and offer a full six-hour day of kindergarten free of tuition for every child residing in the district who attains the age of five (5) years on or before the first day of September during the school year kindergarten is offered, provided that this duty may be satisfied by intra-district transfer to a school offering full-day kindergarten, by transferring kindergarten children to other school districts which will accept them and can provide kindergarten for such children, or by contracting for classroom space with a licensed public or licensed private child care provider based on the selection criteria established by the district. [70 O.S. § 18-108]*
  - (7) *A school district board of education may adopt and implement an extended day schedule for grades nine through twelve. All of the following conditions must be met:
    - (A) *The annual number of hours of instruction must equal or exceed 1,080 hours which is equivalent to 180 days of instruction.*
    - (B) *Only one day per week shall consist of not less than five hours of academic instruction in a regular classroom setting.**

## 2010-2011 Standards for Accreditation of Oklahoma Schools

- (C) The district must hold a public hearing prior to the adoption of an extended day schedule.
- (D) The district must document the impact on student achievement as determined by the academic performance index score and any other relevant factors that are a result of the implementation of an extended day schedule.
- (E) The district must provide an annual report to the State Board of Education on the result of the extended day schedule and the impact on student achievement. [70 O.S. § 1-109]
- (i) If, because of emergency situations, school has been missed more than fifteen (15) days, the State Board of Education will consider forgiving a portion of those days or in rare instances all days missed, on a case-by-case basis. Exceptions to the fifteen (15) day minimum will be made at the recommendation of the State Superintendent and forgiveness will be considered by the State Board of Education on a case-by-case basis.
- (j) If a school district determines that it is necessary to deviate from the required 6-hour school day because of severe weather conditions or fire, the superintendent should report this, in writing, to the State Department of Education, Accreditation Section, within 72 hours. Any loss of school time shall require the superintendent to report the amount of time lost and the procedures to be used to make up the lost time.
- (k) *Schools shall obtain permission from the State Board of Education before conducting Saturday classes to complete a standard school term including professional days.* [70 O.S. § 1-112] (09)

### 210:10-1-4. Length of term

- (a) The minimum length of term will be ten (10) months (180 days actually taught). Provided not to exceed five (5) days of 180 days required may be used for attendance of professional meetings. Where professional days are taken, they shall be so recorded in the register of attendance in a like manner as holidays are recorded. The legal aggregate days attendance will be divided by days actually taught to obtain the legal average daily attendance. Any school district holding less than a full term will have its state aid reduced proportionately. No district may have less than a full term of school unless conditions over which it has no control exist that would prevent the district holding a full term. In cases where sites within a district have different length terms the average daily membership (ADM) and average daily attendance (ADA) shall be calculated for each site separately.

### 210:35-3-47. School reports and records

Well delineated policies and procedures for records and reports shall be developed and kept current.

- (1) Records and reports needed for effective planning, operation, evaluation, and reporting shall be kept relative to the following components of the educational program:
- (A) Administrative operations
  - (B) Curriculum
  - (C) Guidance
  - (D) Health services



# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20<sup>19</sup> – 20<sup>20</sup> school year

Cleveland	Little Axe	
COUNTY	SCHOOL DISTRICT	
2000 168TH Ave NE	Norman	73026
SCHOOL DISTRICT MAILING ADDRESS	CITY	ZIP CODE
High School Alternative Education		
NAME OF SITE		

	7/10/2019
PRINCIPAL SIGNATURE*	DATE

PRINCIPAL SIGNATURE*	DATE

PRINCIPAL SIGNATURE*	DATE

Jay Thomas
SUPERINTENDENT NAME (PLEASE PRINT)

jay.thomas@littleaxeps.org
SUPERINTENDENT E-MAIL ADDRESS

	7/10/2019
SUPERINTENDENT SIGNATURE*	DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 7-11, 2019

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →	
NOTARY	
7-21-20	
COMMISSION EXPIRATION DATE	

**Statute/Oklahoma Administrative Code to be Waived:**  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
10 of 10

**ENROLLMENT**

	High School
	Jr./Middle High
	Elementary
<u>1312</u>	District Total
	<u>8/14/19</u>
DATE RECEIVED	
70 O.S.	
OAC <u>240:35-29-2</u>	
NAME OF WAIVER	

**A. Reason for the waiver/deregulation request (be specific).**

The purpose of this request is to provide students an alternative method of instruction during a time outside the regular school day. Students who have a difficult time in the traditional setting will be offered an alternative time between 1:00 P.M. and 5:30 P.M.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Little Axe Public Schools has implemented this schedule for the alternative school for many years and has had continual success in doing so because of the change from a traditional schedule. The current alternative school schedule has been successful in helping students complete high school. The opportunity to complete high school will give these students many more opportunities in the future.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The result to the of the Statutory Waiver/Deregulation is the opportunity for several students to complete high school and allow more opportunities than would otherwise be afforded if they were to drop out of high school.



**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The alternative education classes will meet within the calendar of traditional school. The days for classes are Monday-Thursday from 1:00-5:30 P.M.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The only financial impact to the district will be the necessary funding for teacher and assistant stipends that exceeds that allocation given by the state for alternative education programs.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Each year the alternative education program is reviewed to determine its effectiveness and assurance in meeting all state and alternative education requirements.



Little Axe Public Schools  
2000 168<sup>th</sup> Ave N.E.  
Norman, OK 73026  
(405) 329-7691

Jay Thomas  
Superintendent

July 10, 2019

Oklahoma State Department of Education  
Attention: Alternative Education  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Subject: School Site Deregulation Application – 2019-2020

To Whom It May Concern:

In accordance with OAC code 210: 35-29-2, Little Axe School is requesting an Abbreviated Day for Alternative Education to consist of not less than four (4) hours (240 minutes) per day devoted to school activities for the approved 180-day school calendar.

If further information is required, please contact me at (405) 329-7691.

Sincerely,

Jay Thomas  
Superintendent

p.c. Amber Harp, Alternative Education Director and High School Counselor  
Trey Kirkpatrick, High School Principal  
File

BOARD MEMBERS

Beverly Felton, President  
Tommy Hamilton, Member

Tessa Proffitt, Vice-President

Al Heitkamper, Member  
Rickey Gourley II, Member

OKLAHOMA STATE DEPARTMENT OF EDUCATION

ACCREDITATION DIVISION  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599  
(405) 521-3333

SCHOOL SITE DEREGULATION APPLICATION  
FOR 20<sup>19</sup> - 20<sup>20</sup> SCHOOL YEAR

Name of Site(s): Putnam City Academy SOAR Program

Name of School District: Putnam City

Signature of Principal(s):\* Shelley Roper Date 7-15-19

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Signature of Superintendent:\* Judith Rhodes

County Name: Oklahoma

**SDE USE ONLY**

1 yr.

PROJECT YEARS  
\_\_\_\_ of \_\_\_\_

ENROLLMENT

High School	_____
Jr./Middle High	_____
Elementary	_____
District Total	<u>19419</u>
Date Received	<u>7-18-19</u>

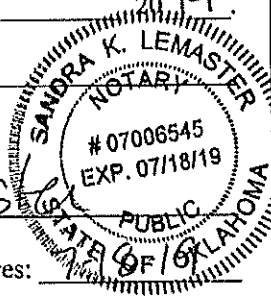
OAC Alt Ed, Abbreviated  
Days.

I hereby certify that this deregulation application was approved by our local board of education at the meeting on 7-15 2019.

David Lo Presto  
Signature of Board President\*

Notary: Sandra K. Lemaster

Date: 7-15-19 My Commission Expires: \_\_\_\_\_



1. Statement of the Regulation (specify OAC code):  
OAC 210:35-29-2

\*Original signatures are required.

2. **Alternate Strategy:** (Clearly state alternative strategy (ies) which the district proposes and what results are to occur.)

3. **Resources Needed:** (Outline materials, supplies, staff, etc. that will be needed for this new approach.)

The Putnam City Academy SOAR Program will use direct instruction, existing curriculum, individualized instruction, and district approved software and textbooks.

Staffing includes 3 instructors.

Individual counseling is provided by the Putnam City Academy SOAR Program counselor. Individual and group counseling is offered by outside services.

4. **Student and/or School Site Performance Levels to be Demonstrated:**

Performance is competency based and correlated to Oklahoma Academic Standards. Competency level is set at 70%.

**5. Evaluation Procedures and/or Process: (Outline procedures/process to be followed and submit follow-up report to SDE at the end of the school year.)**

Evaluation of students is completed individually and as competency levels are exhibited.

Evaluation of the program will be completed at the end of the year and will be determined by the Alternative Education 17 Criteria by SDE.

**6. Financial Impact to the District of the Proposed Deregulation:**

The district receives ADA per student.

**7. Timeline(s): (Please submit class schedule, calendars, assessment forms, and other attachments as necessary.)**

BOARD APPROVED

JUL 15 2019

**ITEM OF CONSIDERATION**  
**Board of Education**  
**July 15, 2019**

**TOPIC:** Approval of the Putnam City Academy SOAR Program for 2019-2020

**RATIONALE FOR RECOMMENDATION:** Approval is needed to operate the SOAR program, Monday – Friday, AM session 7:35-11:05 and PM session 11:05-2:35 for the 2019-2020 school year. These hours give students an opportunity to take care of outside obligations and work additional hours. Parenting students often have difficulty finding daycare. Daycare will be provided for parenting teens in both sessions. Morning and afternoon sessions are available for students to make up absences and work on course requirements.

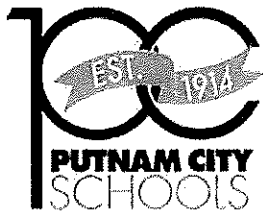
The SOAR program replaced the Ombudsman program effective 2016-2017.

We are required to submit the Putnam City Academy SOAR program hours to the Oklahoma State Department of Education for approval.

**OPTIONS:**

1. Approve
2. Do not approve.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Executive Director of Secondary Education  
495-5200, ext. 1277



## Putnam City Schools

5401 N.W. 40th  
Oklahoma City, OK 73122  
Phone: 405/495-5200 Ext. 1212  
Fax: 405/470-3986  
[www.putnamcityschools.org](http://www.putnamcityschools.org)

July 1, 2019

Oklahoma State Department of Education  
Accreditation Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

Subject: Putnam City SOAR

During the 2018-2019 school year, Putnam City School District operated the Academy SOAR Program with the hours of Monday – Friday, AM session 7:35 – 10:55, PM session 11:00 – 2:35. Putnam City would like to request these same hours for the 2019-2020 school year.

These hours give students an opportunity to work additional hours. Those students who are parents often have difficulty finding daycare and by attending the SOAR program, daycare will be available. Morning or afternoon sessions are available for students to make up absences and work on course requirements.

The SOAR program will use direct instruction, existing curriculum, individualized instruction, and district approved software and textbooks. Staffing will include three instructors and counseling will be provided by the SOAR program counselor.

Thank you for considering these hours. I believe the hours will be beneficial to both students and faculty.

Sincerely

Dr. Fred Rhodes  
Superintendent  
Putnam City Schools

**A. Reason for the waiver/deregulation request (be specific).**

Putnam City Schools is proud of alternative programs in our district. During the 2018-2019 school year, Putnam City Schools operated, Putnam City Academy Day School, the Academy Evening Program, and the SOAR Program.

During the 2018-19 school year, the SOAR classes were held Monday-Friday, AM session 7:35 - 10:55, PM session 11:00 - 2:35. Putnam City Schools would like to request these same hours for the 2019-2020 school year

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

The Putnam City Academy SOAR Program would like to continue operating with the hours of Monday-Friday, AM session 7:35 - 10:55, PM session 11:00 - 2:35, for the 2019-2020 school year.

These hours give students an opportunity to work additional hours. Those students who are parents often have difficulty finding daycare. By attending the SOAR program, daycare will be available. Morning or afternoon sessions are available for students to make up absences and work on course requirements.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

Putnam City Academy SOAR is an alternative high school for students in grades 9 – 12 that exhibit behaviors that cannot be accommodated at a traditional school. The SOAR program provides a stable, organized, and focused environment. Students obtain a clear understanding of expectations, rules, and procedures. The mission of PCA is to prepare students to be college, career, or military ready when they leave Putnam City Academy SOAR.

Individual counseling is provided by the Putnam City Academy SOAR Program counselor. Individual and group counseling is offered by outside services.



**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Request to maintain the same hours, Monday - Friday AM session 7:35 - 10:55, PM session 11:00 - 2:35, for the 2019-2020 school year.

Calendars follow the Putnam City School District calendar.

The Putnam City Academy SOAR Program will use direct instruction, existing curriculum, individualized instruction, and district approved software and textbooks.

Staffing includes 3 instructors. Individual counseling is provided by the SOAR counselor. Individual and group counseling is offered by outside services.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The district does not use alternative education funds for the SOAR Program. The alternative funds are used for the day alternative program; however, the day program exceeds the funds provided.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Evaluation of the program is ongoing. The Alternative Education State Director or appointee evaluates the program annually using the Alternative Education High School Evaluation Rubric. In addition, a data and growth plan is developed and reviewed each year and presented at the district level to determine program effectiveness.

OKLAHOMA STATE DEPARTMENT OF EDUCATION

ACCREDITATION DIVISION  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599  
(405) 521-3333

SCHOOL SITE DEREGULATION APPLICATION  
FOR 2019 - 2020 SCHOOL YEAR

Name of Site(s): Putnam City Academy Evening Program

Name of School District: Putnam City

Signature of Principal(s): \*Shelley Roper Date 7-15-19

Signature of Superintendent: \*Judy Rhodes

County Name: Oklahoma

**SDE USE ONLY**

PROJECT YEARS  
1 of 1

**ENROLLMENT**

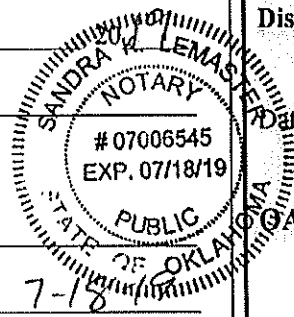
High School	
Jr./Middle High	
Elementary	
District Total	<u>19419</u>

Date Received 7-18-19

I hereby certify that this deregulation application was approved by our local board of education at the meeting on 7-15

Dave Loprest  
Signature of Board President\*

Notary: Sandra K. Lemaster  
Date: 7-15-19 My Commission Expires: 7-18-19



OAC Alt. Ed. Abbreviated Day

1. **Statement of the Regulation** (specify OAC code):  
OAC 210:35-29-2

\*Original signatures are required.

2. **Alternate Strategy:** (Clearly state alternative strategy (ies) which the district proposes and what results are to occur.)

3. **Resources Needed:** (Outline materials, supplies, staff, etc. that will be needed for this new approach.)

The Putnam City Academy Evening Program uses existing curriculum, individualized instruction, and district approved software and textbooks.

Staffing includes 1 - 3 instructors depending on how many students are being served.

Individual counseling is provided by the Putnam City Academy Day Program counselor. Individual and group counseling is offered by outside services.

4. **Student and/or School Site Performance Levels to be Demonstrated:**

Performance is competency based and correlated to Oklahoma Academic Standards. Competency level is set at 70%.

**5. Evaluation Procedures and/or Process: (Outline procedures/process to be followed and submit follow-up report to SDE at the end of the school year.)**

Evaluation of students is completed individually and as competency levels are exhibited.

Evaluation of the program will be completed at the end of the year and will be determined by the Alternative Education 17 Criteria by SDE.

**6. Financial Impact to the District of the Proposed Deregulation:**

The district receives ADA per student.

**7. Timeline(s): (Please submit class schedule, calendars, assessment forms, and other attachments as necessary.)**

BOARD APPROVED

**ITEM OF CONSIDERATION**  
**Board of Education**  
**July 15, 2019**

JUL 15 2019

**TOPIC:** Approval of Evening Alternative Education Hours for 2019-2020

**ADMINISTRATIVE RECOMMENDATION:** Approve the Evening Alternative Education Hours as presented.

**RATIONALE FOR RECOMMENDATION:** Approval is needed to continue the program on a Monday through Thursday format. During the 2018-2019 school year, Putnam City School District operated their evening alternative education program Monday – Thursday from 3:00 to 7:15 p.m.

These hours give students an opportunity to attend school sponsored events on Friday evenings or work additional hours. Those students who are parents often have difficulty finding daycare on Friday evenings as well. Fridays from 8:00 a.m. to 4:00 p.m. is available for students to make up absences and work on course requirements. Friday afternoons also provide an opportunity for faculty meetings, parent/teacher conferences and collaboration time for the evening staff. Additionally, Friday also offer options for disciplinary consequences such as detention or In-School Suspension.

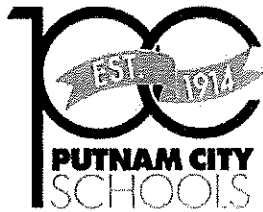
We are required to submit the Evening Alternative Education Hours each year to the Oklahoma State Department of Education for approval.

**FISCAL NOTE:** None

**OPTIONS:**

1. Approve.
2. Do not approve.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Executive Director of Secondary Services, 495-5200.



## Putnam City Schools

5401 N.W. 40th  
Oklahoma City, OK 73122  
Phone: 405/495-5200 Ext. 1212  
Fax: 405/470-3986  
[www.putnamcityschools.org](http://www.putnamcityschools.org)

July 1, 2019

Oklahoma State Department of Education  
Accreditation Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

Subject: Evening Alternative Education Hours

During the 2018-2019 school year, Putnam City School district operated the Academy Evening Program Monday-Thursday from 3:00 – 7:15 p.m. Putnam City would like to request these same hours for the 2019-2020 school year.

These hours give students an opportunity to attend school sponsored events on Friday evenings or work additional hours. Those students who are parents often have difficulty finding daycare on Friday evenings as well. Fridays are available for students to make up absences and work on course requirements.

Friday afternoons also provide an opportunity for faculty meetings, parent/teacher conferences and collaboration time for the evening staff. Additionally, Fridays also offer options for disciplinary consequences such as detention or In School Restriction.

Thank you for considering these hours. I believe the hours will be beneficial to both students and faculty.

Sincerely

Dr. Fred Rhodes  
Superintendent  
Putnam City Schools

# Additional Information

## A. Reason for the waiver/deregulation request (be specific).

Putnam City School Schools is proud of alternative programs in our district. During the 2018-2019 school year, Putnam City School District operated, Putnam City Academy Day School, the Academy Evening Program, and the Academy SOAR Program.

The Academy Evening school classes were held Monday-Thursday from 3:00 – 7:15 p.m. Putnam City Schools would like to request these same hours for the 2019-2020 school year.

## B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

The Putnam City Academy Evening Program would like to continue operating with the hours of Monday-Thursday, 3:00 p.m. to 7:15 p.m. for the 2019-2020 school year.

Many of the students who participate in the Evening Program work during the school day. These hours give students an opportunity to attend school sponsored events on Friday evenings or work additional hours. Those students who are parents often have difficulty finding day-care on Friday evenings as well. Fridays from 7:55 to 2:00 are available for students to make up absences and work on course requirements. Friday afternoons also provide an opportunity for faculty meetings, parent/teacher conferences and collaboration time for the evening staff.

## C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Putnam City Academy Evening Program is an alternative high school for students in grades 9 – 12 at-risk of not graduating due to academic, social, or emotional barriers. The mission of PCA is to prepare students to be college, career, or military ready when they leave Putnam City Academy.

**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Request to maintain the same hours, Monday - Thursday 3:00 - 7:15, for the 2019-2020 school year.

Calendars follow the Putnam City School District calendar.

This program uses existing curriculum, individualized instruction, and district approved software and textbooks.

Staffing includes 1 - 3 instructors depending on how many students are being served. Individual counseling is provided by the Putnam City Academy Day Program counselor. Individual and group counseling is offered by outside services.



**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The district does not use alternative education funds for the Evening School Program. The alternative funds are used for the day alternative program; however, the day program exceeds the funds provided.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Evaluation of the program is ongoing. The Alternative Education State Director or appointee evaluates the program annually using the Alternative Education High School Evaluation Rubric. In addition, a data and growth plan is developed and reviewed each year and presented at the district level to determine program effectiveness.