



**MINUTES**  
**of the**  
**OKLAHOMA STATE TEXTBOOK COMMITTEE**

June 4, 2021

The Oklahoma State Textbook Committee (STC) held a virtual meeting on June 4, 2021. This meeting was orientation to the Open Meeting Act, Open Records Act, Committee Duties, and to vote on the approval of instructional material evaluation rubrics for PK-2 English Language Arts, 3-5 English Language Arts, PK-5 Reading Intervention, PK-12 Computer Science, and PK-12 General.

Prior to the meeting was called to order, presented Certificates of Appreciation to exiting members: Toni Peterson, Tommy Lewis, and Vicki Nelson. Superintendent Hofmeister also lauded absent exiting member Josh Hass for his support as the lay citizen member.

Committee Chair State Superintendent Joy Hofmeister called the meeting to order at 10:00 a.m.

Michelle Singleton then called the roll.

The committee members that were present:

April Boatright

Nancy Brewer

Luci Copelin

Keely Cox

Olivia Ehle

Kim Ellis

Emberly Kincer

Joniece LeValley

Melissa Pearce

Kathryn Szaller

State Superintendent Joy Hofmeister

Rebecca Morales, Designee for State Superintendent Joy Hofmeister

The committee members that were absent:

Bradley McNutt

Next on the agenda was welcome and introductions. All committee members introduced themselves to the Committee. Some of the Oklahoma State Department of Education staff present also introduced themselves to the Committee.

The next item on the agenda was the approval of the minutes for the March 12, 2021 meeting. Nancy Brewer made a motion to accept the minutes. Keely Cox seconded the motion. A vote was called. Yes-9-April Boatright, Nancy Brewer, Lucianne Copelin, Keely Cox, Olivia Ehle, Kim Ellis, Emberly Kincer, Joniece LeValley, Kathryn Szallar, Supt. Hofmeister. Melissa Pearce abstained. No-0 – The motion passed.

The next item on the agenda was the presentation by Mr. Thomas Schneider for the Attorney General's Office regarding orientation to the Open Meeting Act and Open Record Act.

The next item on the agenda was Michelle Singleton to present the steps necessary for Committee members to receive travel reimbursement according to the State Travel Reimbursement Act.

The next item on the agenda was the orientation to procedures of the State Textbook Committee. Rebecca Morales communicated that she would follow-up with Committee members to provide a reference to these procedures.

The next item on the agenda was the presentation of the instructional material evaluation rubrics for the 2021 adoption cycle by the Deputy Superintendent Tiffany Neill. There was time for questions allowed. Kim Ellis inquired about the evaluation of "grade appropriate" and how that would be determined by Content Review Team members. Tiffany Neill communicated that the standards, and other companion documents, would be provided to reviewers during the evaluation process. April Boatright asked about resulting scores and how large differences between reviewers might need to be handled. Nancy Brewer said she had no questions, but wanted to comment that all the rubrics were a significant improvement to the rubric that has been used for the past several years. There was a follow-up question about the ability to access content review team members' individual reviews. April Boatright made the first motion to approve the rubrics. Joniece LeValley seconded the motion.

The last item on the agenda was an adjournment of the June 4, 2021, STC meeting. Joniece LeValley made a motion to adjourn the meeting at 11:35 a.m. Keely Cox seconded the motion. A vote was called. Yes-10-April Boatright, Nancy Brewer, Lucianne Copelin, Keely Cox, Olivia Ehle, Kim Ellis, Emberly Kincer, Joniece LeValley, Melissa Pearce, Kathryn Szallar, Supt. Hofmeister. No-0 – The motion passed.