



MINUTES

of the

OKLAHOMA STATE TEXTBOOK COMMITTEE

March 24, 2022

The Oklahoma State Textbook Committee (STC) held a special meeting beginning on March 24, 2022.

Deputy Superintendent Tiffany Neill as proxy for Committee Chair Joy Hofmeister called the meeting to order at 10:04 a.m. and requested confirmation of compliance with Open Meetings Act. Rebecca Morales confirmed compliance.

Rebecca Morales then called the roll and confirmed quorum.

The committee members that were present:

Nancy Brewer

Lucianne Copelin

Keely Cox

Kim Ellis

Joniece LeValley

Melissa Pearce

Tiffany Neill as proxy for Joy Hofmeister

The committee members that were absent:

April Boatright

Olivia Ehle

Kathryn Szallar

Brad Clark presented the amendments to the Oklahoma Administrative Rules specific to the administrative operations for the State Textbook Committee. Although the amendments themselves are self-explanatory, the rationale for the changes are specific to making sure they are current and accurate according to textbook-related statute amended in 2020 [with House Bill 3466].

Brad Clark explained that the amendments have been available for public comment since February 1, 2022. There was also a public hearing 30 days later but there were no public comments related to the administrative processes of the Committee or textbook selection.

Chair proxy Tiffany Neill explained that the Committee could vote on all the standards or they could vote on each of them separately. Nancy Brewer asked if a motion was needed to explain each of the rules. Brad Clark said she did not have to make a motion explaining them and legal counsel would explain each of the specific changes to each of the rules prior to the Committee voting.

The discussed changes included updating the acronym for the state's academic content standards from "PASS" to "OAS"; the reflection of the State Superintendent as the Committee Chair, textbook contract execution date, and the use of review teams instead of advisors. There are also several points of clarification specific to definitions for ancillary and supplementary. The State Textbook Committee does not review supplementary materials. Materials can still be submitted but they will not be reviewed. Items included on the State list allows them to be price locked and districts will be able to do their own review.

Kim Ellis asked, "Will it be communicated to the districts how they should do the review?" Tiffany said there would be additional guidance; it is in the clarification that there should be a local review of supplementary materials. Tiffany Neill then added clarification that the definition of ancillary is that it should be included with the comprehensive programs. Supplementary materials are for additional purchase.

Lucianne Copelin asked, "Will the districts be able to use the state textbook money for purchasing?" Tiffany Neill said, "Yes and it is already in statute."

Nancy Brewer asked, "Is this the one we voted on about the district allowing department heads do that instead of local board?" Tiffany Neill responded, "I'm not sure about that," then reviewed the fall meeting discussion to follow the statute and clarified that this Committee does not have to review supplementary, but it gives districts the protection in pricing and requires materials are ADA compliant.

Legal counsel, Brad Clark, explained, "If the rules are approved today, we will upload to the Secretary of State. At some point, they will take a joint resolution on ALL administrative rules; If that goes through, then expect these rules to be effective late June early July. Tiffany Neill said, "That means they'll be passed if they pass before vendors are submitting."

Melissa Pearce asked, "So if that happens—what does this year's review look like versus last year?" Tiffany Neill explained that it is just a difference of checking a box, selecting the category (comprehensive, supplementary, and ancillary), we will then review and make sure the bid is truly supplementary. If a significant portion of the standards are indicated as covered, then we will tell the vendor, 'No, wait this is comprehensive.'"

Melissa Pearce explained, "So, it sets the boundaries."

Tiffany Neill, "It makes it clearer about the differences and gives us an opportunity to give feedback specific to what the materials have been bid for."

Kim Ellis, "Thank you, because there was so much to consider and it was difficult on the rubric because they are supplementary, so that will make it more clear for content review teams."

Nancy Brewer makes a motion to approve all amendments to the rules specified in public comment and included in the agenda. Lucianne Copelin seconded the motion. Vote was called. Yes – 7. Nancy Brewer, Lucianne Copelin, Keely Cox, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.

The last item on the agenda was adjournment of the March 24, 2022 STC meeting. Kim Ellis made a motion to adjourn the meeting at 10:20 a.m. Joniece LeValley seconded the motion. Vote was called. Yes – 9. April Boatright, Nancy Brewer, Luci Copelin, Keely Cox, Olivia Ehle, Kim Ellis, Joniece LeValley, Melissa Pearce, and Tiffany Neill (Superintendent Hofmeister proxy). No – 0.