Data and Information Systems

SIF Upgrades SY2025

June Gerred, Program Manager

OKLAHOMA Education

OSDE is upgrading the SIF version for the WAVE. This will be a two-step implementation. The first step is SIF v2.7 to start at the beginning of SY2025, the second step is SIF v4.3 that vendors will work with and slowly implement as they are ready during SY2025. The final implementation of v4.3 will allow more real time data exchange by moving away from SIF agents to APIs.

The first area in which you will notice significant differences will be updates to the codes sets. The following 2 documents will be available for access in mid-April.

SIF 4.3 Object Mapping 2025
SIF 2.7 and 4.3 Code Table

WAVE Code Table SIF 2.7 & 4.3

Grade Book
Codes and lists related to student grading and course final grades.

Special Programs
Codes and lists related to a student's participation in a specific program.

Student Information Systems
Codes and lists related to schools, staff, students, contacts, calendars, courses, schedules, attendance, and discipline objects.

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All code set tables in the SIF 2.7 and 4.3 Code Table document are organized under the categories in which they belong.

Code Sets

All codes are located in the Code Table SIF 2.7 and 4.3 document. In the pdf document, click the Bookmark icon to expand the tool.

WAVE Code Tables
SIF Versions 2.7 & 4.3

This document is intended to supplement the SIF Specification File as reference for codes and lists to be used for specific SIF objects. The code sets are organized into groups that correlate to SIF Unity (4.3) specifications. Each grouping contains multiple level navigation by expanding the SIF Group, then expanding the SIF Object for access to the codes and lists for each object.

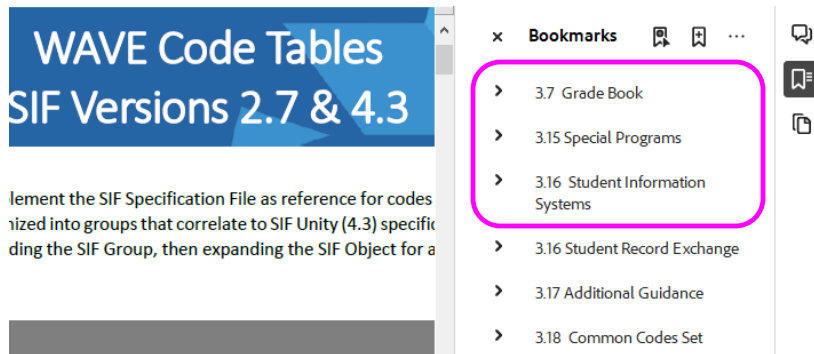**Grade Book** — Codes and lists related to student grading and course final grades.

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In the PDF version of the code tables, click the bookmark icon in the upper right menu.

Code Sets

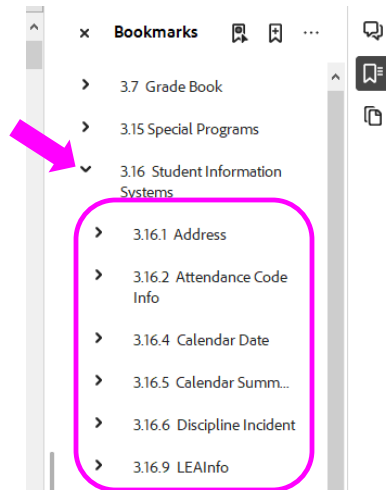The Bookmark panel displays the categories or groupings in which the codes sets are organized.

The Bookmark panel opens at the top navigation level. The codes you will mostly use are in the 3 categories that are highlighted.

Code Sets

In the bookmark panel, click the arrow beside a SIF category to expand the SIF objects within with that category.
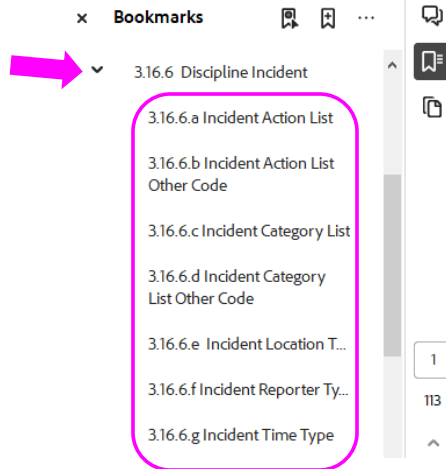
In this example, clicking the arrow to the left of the category for "3.16 Student Information" expands the view to display the code sets that are objects in that SIF grouping.

Behavior Code Sets

Expand an object to display all the code tables for each object.

Bookmarks

3.16.6 Discipline Incident
- 3.16.6.a Incident Action List
- 3.16.6.b Incident Action List Other Code
- 3.16.6.c Incident Category List
- 3.16.6.d Incident Category List Other Code
- 3.16.6.e Incident Location T...
- 3.16.6.f Incident Reporter Ty...
- 3.16.6.g Incident Time Type

1
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In this example, expanding the object 3.16.6 displays all the code tables related to Student Information Systems grouping, Discipline Incident object.

Navigating the SIF mapping document can be overwhelming for district users. All codes sets are organized in this one document to provide easy access when looking for specific codes.

All SIF documents will be made accessible later in April and as part of any training opportunities during the remainder of the year.

Many Codes Are Now Text

Text codes eliminate the need for memorizing numbers and simplify queries and reports.

3.16.30.d Race List
CEDS 001943

Value	Definition
AmericanIndian OrAlaskaNative	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community attachment.
Asian	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Black OrAfricanAmerican	A person having origins in any of the black racial groups of Africa.
DemographicRaceTwo OrMoreRaces	A person having origins in any of more than one of the racial groups.
NativeHawaiian OrOtherPacificIslander	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
RaceAndEthnicity Unknown	The category used to report a person whose race and ethnicity are not known.
White	A person having origins in any of the original peoples of Europe, Middle East, or North Africa.

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For example, you don't have to remember what code 01, 02, or 03 means. Text that provides a clearer indicator of the code description is used instead. Notice that text codes have no spaces.

Many Numeric Codes Are Now 5 digits

Many codes sets will have familiar numbers with a preceding zero.

Code	Definition
01821	Transfer from a public school in the same local education agency is the process by which the student entered a school during a given academic session.
01822	Transfer from a public school in a different local education agency in the same state is the process by which the student entered a school during a given academic session.
01823	Transfer from a public school in a different state is the process by which the student entered a school during a given academic session.
01824	Transfer from a private, non-religiously-affiliated school in the same local education agency is the process by which the student entered a school during a given academic session.
01825	Transfer from a private, non-religiously-affiliated school in a different LEA in the same state is the process by which the student entered a school during a given academic session.
01826	Transfer from a private, non-religiously-affiliated school in a different state is the process by which the student entered a school during a given academic session.
01827	Transfer from a private, religiously-affiliated school in the same local education agency is the process by which the student entered a school during a given academic session.
01828	Transfer from a private, religiously-affiliated school in a different LEA in the same state is the process by which the student entered a school during a given academic session.
01829	Transfer from a private, religiously-affiliated school in a different state
01830	Transfer from a school outside of the country is the process by which the student entered a school during a given academic session.

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Introducing 5 digits into the code sets allow for additional codes to be added without disrupting the sequence.

New Additions to Code Sets

New codes within an established set will have 5 digits with no leading zero.

73060	The student officially withdrew and enrolled in an adult basic education, adult secondary education, or adult English as a Second Language program.
73061	The student officially withdrew and enrolled in a workforce training program.
73064	The student exited from membership in the educational institution due to death.
73065	The student exited from membership in the educational institution and is permanently incapacitated.
73062	The student is expected to return to the same school at the beginning of the next school year.
73063	The student exited from membership in the educational institution and transferred to a charter school in a different state.

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Newly added codes can be distinguished by a full 5-digit code with no leading zero.

New Promotion - Retention Status

Code	Definition
PromSY	Student has advanced to the next grade level during the given school year.
Dem	Student has been reassigned to the grade level below during the given school year.
PromESY	Student has advanced to the next grade at the end of the given school year.
RetESY	Student has been retained in the same grade level below at the end of the given school year.

Non-Promotion Reason

Code	Definition
FailedTestingRequirements	Failed to meet testing requirements is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
Illness	Illness is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
Immaturity	Immaturity is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
InadequatePerformance	Inadequate performance is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
InsufficientCredits	Insufficient credits is the primary reason why a staff member determined that a student should not be promoted (or be demoted).

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The collection of promotion and retention status for students will provide data needed to prepopulate the Annual Needs Assessment Report, relieving the burden of manual entry of required data for districts.

New Additions to Calendar Summary

Main – primary use for accredited site, more than calendar may have the value of main, however students may not have overlapping dates on other calendars used for state or federal reporting

Coop – used for students who are enrolled in coop school to receive services, such as the School for the Deaf or Blind. The school of residence could use this calendar type.

VIR – identifies a calendar used for a virtual program within the accredited site. Students may not have overlapping dates on other calendars used for state or federal reporting.

Alt Ed – identifies a calendar used for an alternative education program within the accredited site. Students may not have overlapping dates on other calendars used for state or federal reporting.

FourDay - identifies a calendar used when a school's academic calendar operates on a 4-day weekly schedule. Students may not have overlapping dates on other calendars used for state or federal reporting.

Residential – identifies a calendar that serves residential students who receive instruction outside of the traditional school calendar, such as summer and holidays.

Other – identifies a calendar used for categories not defined above within the accredited site. Students may not have overlapping dates on other calendars used for state or federal reporting.

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A calendar type must be supplied for every calendar sent to WAVE. The calendar type provides context for the instructional function of the calendar and plays a role in the Days to Hours Report and many state and federal data requirements. Notice in the calendar type descriptions that students may not have overlapping entries on calendars that will be used for state reporting.

New Additions to Grade Level

- IT: Infant/toddler
- PR: Preschool (3 yr)
- PK: Prekindergarten (4 yr)
- 13: Grade 13 (OAAP)

Instructional Delivery Mode

Currently known as section Mode of Instruction.

- Broadcast
- Correspondence
- EarlyCollege
- AudioVideo
- Online
- IndependentStudy
- FacetoFace
- BlendedLearning

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Additional grade level codes have been added as part of the SIF upgrade to assist with enrollment of 3-year-old students(PR) differentiating them from 4-year-old students (PK). OSDE will utilize the grade code of 13 for OAAP student either working towards their Alternate Diploma after the completion of their 12th grade year or OAAP students returning for services after earning an Alternate Diploma. The grade code of 13 will be used for all years of enrollment after 12th grade.

In-School Suspension

In school suspension is a Discipline Incident Action. New for SY2025, OSDE will expect an attendance code:

- ISS Attendance Code: ISS
- Attendance Type: Present
- Attendance Status: Excused

Out of School Suspension

Out school suspension is a Discipline Incident Action. OSDE will expect an attendance code:

- Attendance Code: OSS
- Attendance Type: Absent
- Attendance Status: Excused

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New for SY2025 is the addition of using attendance code to help track the duration days for students assigned in-school suspension. The data element is used in several state and federal reports and in the OKMTSS Early Warning System. You may already have this practice in your SIS for internal purposes but now the state is requiring the attendance code to be sen to WAVE.

Student discipline is a required data collection through the WAVE. The successful collection of student discipline data will help provide pre-populated data for state and federal reporting which currently requires districts to collect and manually enter values into the report. Standardizing the collection uniformly across our state will enable discipline data to pre-populate into reports such as the Incident and Firearms Report, the Annual Needs Assessment, the CRDC, and the OKMTSS Early Warning System relieving a significant burden to districts. The potential exists for discipline data to be provided when an Open Transfer has been requested.

The student discipline collection basically tells the story of "Who, What, When, Where and Why."

What's in it For You?

Federal Reporting

Quality discipline data reported in the SIS will allow OSDE to provide data to the CRDC to reduce the burden on the district.

State Reporting

Quality discipline data reported in the SIS will remove the burden of manual data entry in the Annual Firearms and Incident report and the District Wide Needs Assessment.

WAVE Skill Enhancement Week—Student Data and Information Systems

Federal Reporting: Quality discipline data reported in the SIS will allow OSDE to provide data to the CRDC to reduce the burden on the district.

State Reporting: Quality discipline data reported in the SIS will remove the burden of manual data entry in the Annual Firearms and Incident report and the District Wide Needs Assessment.

What's in it For You?

Internal Data

Quality discipline data improves internal processes for identifying discipline trends locally and impacts early warning indicator systems.

Student Transfers

Quality discipline data reported in the SIS has the potential to provide student discipline data as part of the transfer request process.

Internal Data: Quality discipline data reported in the SIS has the potential to provide student discipline data as part of the transfer request process.

Student Transfers: Quality discipline data improves internal processes for identifying discipline trends locally and impacts early warning indicator systems.

Start Where You Are and Build

District Expectations

Establish clear policies or guidelines for discipline responses in your district.
Inform staff, parents, and students of expectations and consequences.

What is Reported vs What is local

Understand what data is required for state and federal reporting and use the crosswalks for guidance.

Building Capacity

Identify key personnel responsible for school discipline to become the local experts and leaders. Provide support to everyone involved. Take small steps that improve your current processes.

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District Expectations: Establish clear policies or guidelines for discipline responses in your district. Inform staff, parents, and students of expectations and consequences.

What is State Reported vs What is Local: Understand what data is required for state and federal reporting and use the crosswalks for guidance.

Building Capacity: Identify key personnel responsible for school discipline to become the local experts and leaders. Provide support to everyone involved. Take small steps that improve your current processes.

Start Where You Are and Build

Consistent Training

All staff with discipline oversight need a clear understanding of the discipline categories, definitions, and resolutions. Understanding cannot be assumed.

Motivation & Commitment

Accurate, quality data will reduce manual reporting, improve discipline process, and save time in the long run.

Get Plugged In

Register for offered training sessions, attend and participate in SIS user groups, and use OSDE provided crosswalks and tool kits for guidance.

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Consistent Training: All staff with discipline oversight need a clear understanding of the discipline categories, definitions, and resolutions. Understanding cannot be assumed.

Motivation & Commitment: Accurate, quality data will reduce manual reporting, improve discipline process, and save time in the long run.

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Student participation is a program in which the student is receiving additional services due to a specific identified demographic.

Accurate Reporting: Student participation allows correct identification of a student's program status on any given day, particularly, October 1st.

Increased Funding: Accurate counts eliminate under reporting , which increased funding for federal programs and state aid.

Improved Program Data: Details of student participation can provide clearer insights to effectiveness of program success and reduce reporting burdens.

Annual Participation

- Alternative Education
- Free/Reduced Lunch
- Economic Disadvantage
- Homeless

Multi-Year Participation

- English Learner (EL)
- Bilingual
- Immigrant
- Migrant
- Gifted & Talented (GT)
- Indian Education
- Special Education
- Section 504

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Student participation records will fall into two categories.

- **Annual Participation**: Programs in which student must have a new participation record each year.
- **Multi-Year Participation**: Program in which student most likely will participate in the program for an extended period of time spanning more than one year.

Detailed rules and training for Student Participation will be provided in a separate training.

Indian Education – Program Placement Reason

Code	Definition
AI506	The student has a completed 506 form on file with the district.
AIJOM	The student is participating in the Johnson O'Malley program.
AIMULTI	The student has a completed 506 form on file with the district and is participating in the Johnson O'Malley program.
AITRIB	The student has self-identified tribal affiliation.

Tribal Affiliation and Tribal Member/Citizenship

Extended Element Name	Extended Element
TribalAffiliation	Enter the code for tribal name from t Appendix A Tribal Affiliation.
TribalCitizenMember	Enter the code for tribal name in which the student is citizen or member, as verified on the 506 form, from Appendix A Tribal Affiliation.

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The expansion of the Indian Education in Student Participation will improve the quality of data for tribal, state, and federal reporting. Oklahoma tribes have whole heartedly endorsed the improved collection and identification of students served in the Indian Education programs in public schools.

Tribal List Code Set

Appendix A – Tribal Affiliation List (part of SIF upgrade documentation) provides a numeric code to identify a tribe. The SDE numeric code must be provided to WAVE. No text values will pass validation.

SDE Code	Code	Definition
7001	AbsenteeShawnee TribeofIndiansofO klahoma	Absentee-Shawnee Tribe of Indians of Oklahoma is the Native American tribal entity recognized and eligible to receive services from the United States Bureau of Indian Affairs to which a person is affiliated.
7002	AgdaaguxTribeofK ingCove	Agdaagux Tribe of King Cove is the Native American tribal entity recognized and eligible to receive services from the United States Bureau of Indian Affairs to which a person is affiliated.
7003	AguaCalienteBand ofCahuillaIndianso ftheAgua	Agua Caliente Band of Cahuilla Indians of the Agua Caliente Indian Reservation, California is the Native American tribal entity recognized and eligible to receive services from the United States Bureau of Indian Affairs to which a person is affiliated.
7004	AkChinIndianCom munity	Ak-Chin Indian Community (previously listed as Ak Chin Indian Community of the Maricopa (Ak Chin) Indian Reservation, Arizona) is the Native American tribal entity recognized and eligible to receive services from the United States Bureau of Indian Affairs to which a person is affiliated.

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Currently each tribal name collected by OSDE is sent 2 different ways, one with spaces and one without. This contributes to data that is difficult or impossible to use in state and federal reporting. Use the Appendix A – Tribal Affiliation to identify the correct tribe, OSDE will provide the correct name.

Data and Information Systems

SIF Upgrades SY2025

June Gerred, Program Manager

OKLAHOMA Education

OSDE is upgrading the SIF version for the WAVE. This will be a two-step implementation. The first step is SIF v2.7 to start at the beginning of SY2025, the second step is SIF v4.3 that vendors will work with and slowly implement as they are ready during SY2025. The final implementation of v4.3 will allow more real time data exchange by moving away from SIF agents to APIs.

Updates

Enrollment

Entry Date
Entry Code
Exit Date
Exit Code
Grade Level
Basis of Admission
Membership Type
School Year
GT Status
Homeless Status
Alt Ed Status
Virtual Status
504 Status
Neglected Youth

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The SIF upgrades for next year will impact some portions of student school enrollment.

Enrollment – Entry Codes

Entry codes are the same with a pre-leading 0.

- Entry Date – 1st day of attendance
- Entry Codes – Code Set 1.13
  - 01821 Different school, same LEA
  - 01822 Different LEA, same state
  - 01823 Different state
  - 01824 Private school
  - 01835 Re-entry same school without interruption

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The only update to entry codes is the addition of a pre-leading zero.

Keep in mind that the first day of membership (enrollment) is the 1st day the student is present in school. Many districts use a date that allows the students to be active in the SIS during the summer due to 3rd party software APIs and communication systems. The entry date must be accurately set for every student in the new school year.

Enrollment Demographics

Student Personal Indicators:

- Alternative Education
- Free/Reduced Lunch
- Economic Disadvantage
- Homeless

- English Learner (EL)
- Bilingual
- Immigrant
- Migrant
- Gifted & Talented (GT)
- Indian Education
- Special Education
- Section 504

Student Participation

Required for reporting and funding.

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The student personal indicators will be requested by WAVE for the transition SY2025. However, all reports and funding channels will come from student participation records for SY2025. SDE will no longer request the student personal indicators from your SIS vendor for SY2026. However, that does not mean they can't continue to exist in your SIS if you find it useful to your district for internal purposes.

Student participation records will fall into two categories.

- **Annual Participation**: Programs in which student must have a new participation record each year as displayed on the left of the slide.
- **Multi-Year Participation**: Programs in which student most likely will participate in for an extended period of time, spanning more than one year. Review the list on the right of the slide.

Detailed rules and training for Student Participation will be provided in a separate training.

Membership Type

There are 3 types of membership: home, concurrent, and summer. The Basis of Admission codes listed below are considered "concurrent."

- Border-R
- CHSP
- COOP
- COOPVOFF
- COOPVON

- NRISP
- RBD
- RBDTD
- RISP
- TO

Code Table SIF 2.7 & 4.3 document, table 3.16.33.b

Grade Levels

- IT: Infant/toddler
- PR: Preschool (3 yr)

- PK: Prekindergarten (4 yr)
- 13: Grade 13 (OAAP)

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All students must have a home membership type associated with their official school of record that reports students to the state. Student's may have a concurrent enrollment if they are receiving services from another school, even for internal purposes. The code definitions are provided in the Code Table document and will be available in the notes of this presentation. The definitions of the basis of admission codes will help you determine the correct membership type.

Two new grade levels will help for 3-year-olds receiving services in your school and with OAAP students returning after the completion of their 12th grade year.

Code List:

- BORDER-NR: This student is a resident of a bordering state. The district will not receive any state aid for membership or attendance for this student and will not receive any state-funded weights.
- CHSP: The charter sponsor student is reported by the sponsor district. The Basis of Admission code is for tracking purposes only by the sponsoring district. The student is also reported by the charter directly using a different Basis of Admission code.

- COOP: Co-op Student who is NOT a virtual student as defined by law. This student is not included in state or federal reporting This code is used at the receiving district.
- COOPVOFF: Co-op student who is attending a virtual online school OFF campus (This student is a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
- COOPVON: Co-op student who is attending a virtual online school ON campus (This student IS a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
- NRISP: A Non-Resident Student who is being served by a district of which the student is NOT a resident on an Individualized Service Plan (ISP). The district DOES NOT receive state aid for this student.
- RBD: This student attends the School for the Deaf or School for the Blind. This student boards at the School for the Deaf and School for the Blind during the week.
- RBDTD: This student attends the School for the Deaf or School for the Blind. This student is transported daily to and from the School for the Deaf or School for the Blind. Only transportation and special education weights will be counted for this student.
- RISP: Resident Student who is being served by the district on an Individualized Service Plan (ISP). The district DOES NOT receive state aid membership, transportation, or attendance funding for this student. Example: A student receiving speech services but attends a private school.
- TO: Transportation Only. This student is only tracked because the district will receive transportation only funding for this student. The student is not educated by this district, but they are transported by this district. This student would not appear on any report for this district with the exception of the First Quarter and Annual Statistical Report for the purpose of reporting Transportation only.

Exit Dates

Exit codes and end dates are required in the ASR for the exit reasons shown at the right.

- Graduate
- Withdrawal
- Dropout

Graduation Part-time

- Returning 12th Grader – enrolling with full schedule in new school year
- Returning Part time – enrolling part time to complete missing courses in the new school year
- Summer Graduate – complete missing requirements before new SY begins

Exit dates must be provided and certified in the ASR report for students who have graduated, withdrawn anytime during the school year, or have dropped out anytime during the school year. Failure to provide exit codes and dates for these student will impact the graduation and drop out report in Accountability. DVRs are only accepted for summer graduation and exits.

Exit dates for students who have completed the school year and are expected to return at the start of the next school year may have exit codes and dates entered before the WAVE comes back online in July.

Students who are returning in the new school year and will carry a full schedule with be repeating their 12th grade year, i.e. retained. Enroll the students as you would any student. They will be included in all state reporting. They may graduate at the end of the semester if graduation requirements have been met. This student will have an updated expected school year of graduation. The graduation date is the date on which graduation requirements have been met. The on-time graduation year does not change.

Students returning in the new school year to complete missing courses on a part time

basis, in your school, and do not have a full schedule of courses are entered in the SIS with a basis of admission of ACEPT and are reported in the Graduation Part-time report for funding.

Students who complete graduation during the summer, before the new school year begins, are not enrolled in the new school year. The end of school enrollment record from the previous year should be updated to show their correct graduation date and graduation status. A DVR will need to be created in Accountability for students who graduate during the summer. Summer graduates are not reported on the Graduation Part-time report.

Students who complete graduation requirement before October 1 will remain in their On-time Cohort and are considered graduating on time.

New Promotion - Retention Status

Code	Definition
PromSY	Student has advanced to the next grade level during the given school year.
Dem	Student has been reassigned to the grade level below during the given school year.
PromESY	Student has advanced to the next grade at the end of the given school year.
RetESY	Student has been retained in the same grade level below at the end of the given school year.

Code Table SIF 2.7 & 4.3 document, table 3.16.33.k

Non-Promotion Reason

Code	Definition
FailedTestingRequirements	Failed to meet testing requirements is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
Illness	Illness is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
Immaturity	Immaturity is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
InadequatePerformance	Inadequate performance is the primary reason why a staff member determined that a student should not be promoted (or be demoted).
InsufficientCredits	Insufficient credits is the primary reason why a staff member determined that a student should not be promoted (or be demoted).

Code Table SIF 2.7 & 4.3 document, table 3.16.33.l

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The enrollment record should indicate the promotion status, which is the action that is taking place, at the end of the year. If the action is "retained" in the same grade level at the end of the year, a non-promotion reason needs to be provided.

The non-promotion reason defines why the student is retained.

The collection of promotion and retention status for students will provide data needed to prepopulate the Annual Needs Assessment Report, relieving the burden of manual entry of required data for districts.

Exit Codes

Familiar exit codes have a leading 0. New codes are 5 digits in length with no leading 0.

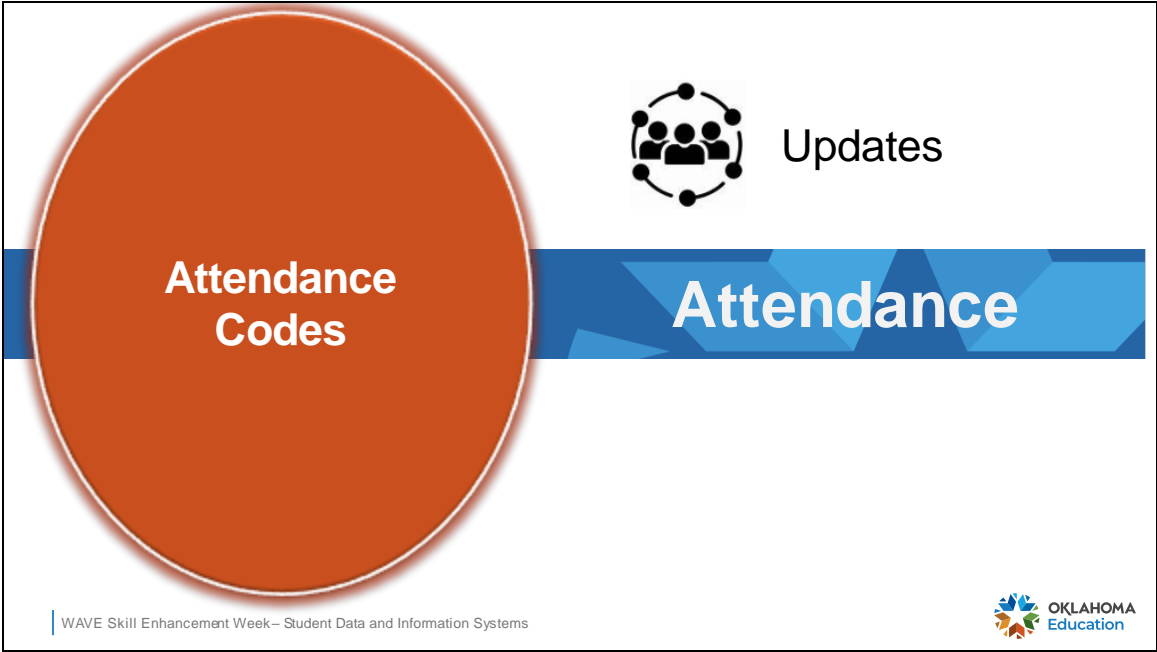| Code	Description
03505	The student was exited from membership in the educational institution for administrative or system requirements and will be reenrolled in the same educational institution with a new Enrollment Entry Date.
73064	The student exited from membership in the educational institution due to death.
73065	The student exited from membership in the educational institution and is permanently incapacitated.
73062	The student is expected to return to the same school at the beginning of the next school year.
73063	The student exited from membership in the educational institution and transferred to a charter school in a different state.
09999	OSDE does not expect to receive code 9999. This code is reserved for emergency legislative updates or mid-year policy changes and is not valid for any other reason. If you cannot find a code for a scenario, please call OSDE.

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Many of the exit codes have remained the same with a leading 0. However, there are a few differences you need to be aware of for SY2025. The codes highlighted all previously required an ExitType_OtherCode that is no longer necessary.

- Exit Code 3505 will only be used for administrative purposes or status changes with no interruption at the same school.
- Exit Code 73062 will be used as end of the school year with an expectation to return for the new school year.
- Exit Code 1923 is replaced by 73064 and 73065

No students should have an exit code of 09999. Do not prepopulate enrollment records with this code. Use the end of the year process in your SIS to close enrollment records for students who have completed the year.

Stayed plugged in, don't get left out!

In-School Suspension

In school suspension is a Discipline Incident Action. New for SY2025, OSDE will expect an attendance code:

- ISS Attendance Code: ISS
- Attendance Type: Present
- Attendance Status: Excused

Out of School Suspension

Out school suspension is a Discipline Incident Action. OSDE expects an attendance code:

- Attendance Code: OSS
- Attendance Type: Absent
- Attendance Status: Excused

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New for SY2025 is the addition of using attendance codes to help track the duration days for students assigned to in-school suspension. The data element is used in several state and federal reports. You may already have this practice in your SIS for internal purposes but now the state is requiring the attendance code to be send to WAVE.

Attendance reporting for suspended students has not changed.

Correct reporting of ISS and OSS attendance will allow SDE to prepopulate state and federal report such as the District Annual Needs Assessment, OKMTSS Early Warning System, and the CRDC.

DVAP Attendance

Students who are temporarily in a distance learning environment will use the DVAP code.

- Attendance Code: DVAP
- Attendance Type: **Present**
- Attendance Status: Excused
- Description: Distance Learning Present

OKLAHOMA
Education

The DVAP attendance code is not new however, many school are still sending the code as an absent type. It has been required for several years to be provided as a PRESENT absence type.

Traditional or DVA absence codes can be used when students are distance learning but absent.

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DVAP Guidance

Distance learning is a method of education that is designed to keep students engaged in learning when a prolonged absence is expected. Distance Learning is a **temporary** change in placement from the student's scheduled classes in which the student will return after distance learning.

Examples of a prolonged absence might include a broken leg, recovering from surgery, travel for death in the family, travel for competitive sports, or other similar activity that the school does not sponsor. Student instruction and learning should be comparable to instruction and learning in the classroom. Distance learning is only an option when a student is able to participate in learning and meet the district's board-approved policy, or back to learning plan for distance learning attendance. Sick students are not participating in learning. **Distance learning is not intended to replace or do away with typical absences**.

Guidelines: Qualified absences to exceed 4 days but no longer than 3 weeks with administrative approval.

OKLAHOMA Education

Student level guidance for distance learning has no impact on school wide distance learning days which are codes as such on the school calendar days and reported in the Days to Hours Report.

National School Lunch Program

Free/Reduced

Program Status

Declined Service

Eligibility Carryover

Eligibility Determination

Medicaid

Direct Certification App

The SIF upgrades for next year will impact some portions of student school enrollment.

New for SY2025 all elements related to the National School Lunch Program (NSLP) are collected from the Student Participation SIF object. This will probably not look very different for the data has been collected in student participation for years. We will not be able to collect all the required data elements to complete the accurate reporting of NSLP data to improve data quality.

The missing pieces include:
- Program placement date
- Program placement reason
- Program type code
- Program type other code
- Program status
- Program exit date

These elements will be addressed in detail on the following slides.

Program Placement Date

The participation placement date identifies a student who should be included in a count based on a specific day.

Program Type

All National School Lunch Programs fall under the program type 04922.

A program type other code must be provided for each record as shown on the right.

- S010 - Free
- S011 - Reduced
- S012 - CEP
- S013 - Provision 2 or 3
- S014 - Free/refused
- S015 - Reduced/refused
- 0900 - Economic disadvantaged

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The participation placement date identifies a student who should be included in a count based on a specific day. In Oklahoma, the crucial date is October 1. The ability to accurately report the number of students enrolled on this day may improve funding for districts.

All students who qualify for the National School Lunch Program (NSLP) will be enrolled into the program with code 04922 along with an other code identifying the specific nature of the program. For example:

Program type 04922 and program type other code S010 means the student is receiving free meals.
Program type 04922 and program type other code S011 means the student is receiving reduced price meals.
Program type 04922 and program type other code S013 means the student is receiving free meals in a community eligible (CEP) school.

When the status of the program changes, based on the other code, a new program participation record is created.

Program Status

Students with a student participation record will have a program status with one of the following codes:

- **Free** - Free is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.

- **ReducedPrice** - Full price is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.

- **FullPrice** - Reduced price is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.

- **Other** - Other is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.

WAVE Skill Enhancement Week – Student Data and Information Systems

OKLAHOMA Education

Student participation record with program type 04922 must also provide a program status code from the following:

- **Free** - Free is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.
- **ReducedPrice** - Full price is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.
- **FullPrice** - Reduced price is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.
- **Other** - Other is the student's level of eligibility to participate in the NSLP for breakfast, lunch, snack, supper, and milk programs.

Program Eligibility

A student's eligibility to participate in the NSLP is based on meeting one of the following criteria:

- Directly certified
- Income
- Other source categorical

Eligibility Determination

- FR01
- FR02
- FR03
- FR04

- FR05
- FR06
- FR07
- FR08

- FR09
- FR10
- FR12
- FR13

- FR14
- FR15
- FR16
- FROT
- FRNA

OKLAHOMA Education

A student's eligibility to participate in the NSLP is based on meeting income eligibility or inclusion in specifically identified demographics, for example, homeless or foster care.

The eligibility codes are basically the same as previous years, however, they are prefixed with "FR". The codes will answer the student participation question of, "What is the reason, or basis, for placing the student in the program?" The full list of code descriptions is provided in the presentation notes that will be provided at the end of the session.

- FR01 - Identified through Direct Certification - SNAP Only
- FR02 - Identified as foster child (not subject to verification) – Foster Child who was directly certified
- FR03 - Identified as foster child (categorically eligible) – Foster Child who was NOT directly certified
- FR04 - Identified through homeless/migrant/runaway liaison list – Directly Certified
- FR05 - Identified through income-eligible Head Start
- FR06 - Identified through Even Start

- FR07 - Identified as residential students in RCCIs
- FR08 - Identified as non-applicants approved by local officials
- FR09 - Identified based on SNAP/TANF/FDPIR case number submitted on an application (categorically eligible)
- FR10 - Identified based on income/household size information submitted on an application (Do not include foster children)
- FR12 - Identified through Direct Certification – TANF Only
- FR13 - Identified through Direct Certification – FDPIR Only
- FR14 - Identified as Homeless, Migrant, Runaway based on Application (not directly certified)
- FR15 - Identified as Directly Certified Other (DO NOT INCLUDE these categories: SNAP, TANF, FDPIR, Foster, Homeless, Migrant, Runaway, Head Start, Even Start)
- FR16 - Identified through Direct Certification – Medicaid Only (This is a new code and should NOT overwrite SNAP or TANF)
- FROT - Identified in some other way other than listed above. ODSE does not ever expect to receive code OT for Lunch Eligibility Determination. This code is reserved for emergency legislative updates or mid-year policy changes and is not valid for any other reason.
- FRNA - The student is NOT eligible for Free or Reduced lunch

Economic Disadvantaged – Annual Collection

All students who qualify for free or reduced meals based on an approved meal application or by direct certification are also considered economically disadvantaged.

Students may also qualify as economically disadvantaged by completing an annual Family Income Survey or the Economically Disadvantaged Form.

Program Type

Economically disadvantaged falls under the NSLP.

- 04922 – Program Type
- 0900 – Program Type Other Code

OKLAHOMA Education

All students who qualify for free or reduced meals based on an approved meal application or by direct certification are also considered economically disadvantaged. Previously, the economic disadvantaged status was handled in the background by the district's SIS vendor and most likely will continue the same way. Make sure you know the processes for your vendor.

Students may also qualify as economically disadvantaged by completing an annual Family Income Survey or the Economically Disadvantaged Form. Each SIS has a slightly different process to collect this information, communication with your vendor is very important for these updates. Links to the forms will be provided in the email that will follow this presentation.

Economic disadvantaged is part of the National School Lunch Program (NSLP), and that status is reported as part of student participation. OSDE expects to see two student participation records for students who are free/reduced. One record for the free/reduced program and one record for the economically disadvantaged program. As mentioned earlier, most vendors have been providing portions for free/reduced and economically disadvantaged student participation records for years but have not had all the required elements included.

Program type 04922 with program type other code 0900 = economically disadvantaged.

You should not see much change on your side of the SIS.

Program Eligibility

A student's economically disadvantaged status is determined by:
- Direct certification
- Income
- Other source categorical

Eligibility Determination

• FR01	• FR05	• FR09	• FR14
• FR02	• FR06	• FR10	• FR15
• FR03	• FR07	• FR12	• FR16
• FR04	• FR08	• FR13	

WAVE Skill Enhancement Week – Student Data and Information Systems

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A student's economically disadvantaged status is determined based on meeting income eligibility or inclusion in specifically identified demographics, for example, homeless or foster care.

An eligibility code must be provided with the economically disadvantaged record. The code will answer the student participation question of, "What is the reason, or basis, for placing the student in the program?" If the student's only qualification for an economically disadvantaged status is based on an annual Economic Survey or the Economically Disadvantaged Form, the determination code is FR10, based on income and household size. The full list of code definitions is provided in the presentation notes.

- FR01 - Identified through Direct Certification - SNAP Only
- FR02 - Identified as foster child (not subject to verification) – Foster Child who was directly certified
- FR03 - Identified as foster child (categorically eligible) – Foster Child who was NOT directly certified
- FR04 - Identified through homeless/migrant/runaway liaison list – Directly Certified

- FR05 - Identified through income-eligible Head Start
- FR06 - Identified through Even Start
- FR07 - Identified as residential students in RCCIs
- FR08 - Identified as non-applicants approved by local officials
- FR09 - Identified based on SNAP/TANF/FDPIR case number submitted on an application (categorically eligible)
- FR10 - Identified based on income/household size information submitted on an application (Do not include foster children)
- FR12 - Identified through Direct Certification – TANF Only
- FR13 - Identified through Direct Certification – FDPIR Only
- FR14 - Identified as Homeless, Migrant, Runaway based on Application (not directly certified)
- FR15 - Identified as Directly Certified Other (DO NOT INCLUDE these categories: SNAP, TANF, FDPIR, Foster, Homeless, Migrant, Runaway, Head Start, Even Start)
- FR16 - Identified through Direct Certification – Medicaid Only (This is a new code and should NOT overwrite SNAP or TANF)
- FROT - Identified in some other way other than listed above. ODSE does not ever expect to receive code OT for Lunch Eligibility Determination. This code is reserved for emergency legislative updates or mid-year policy changes and is not valid for any other reason.
- FRNA - The student is NOT eligible for Free or Reduced lunch

Plan for the WAVE shutdown in July that allows the system to prepare for the new school year.

Teacher Program Code – Staff Assignment

Teachers may be assigned a program code that can populate class assignments in Accreditation.

- 01: General
- 02: Self-contained
- 03: Alternative Education
- 04: Concepts/Portfolio/Carg A
- 05: Essentials/Carg M
- 06: Non-teaching Assignment

Accreditation Class Assignment

○ Single Grade ○ Multiple grade (Multiple Categories)

Class Category:
Grade:
Student Count:
Did any students attend class virtually?"
On Campus Virtual Students:
Off Campus Virtual Students:

General
Self Contained
Alternative Program
Alternative Academy
C3 Concepts
C3 Basics
Non Teaching Assignment

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Teachers may be assigned a program code from table 3.16.18.e in the **Staff Assignment** object that will be used to populate the related fields in Accreditation. Work with your vendor for the correct location to enter these codes in your SIS.

- 01: General

- 02: Self-Contained

- 03: Alternative Education *(Accreditation: Alternative Program)*

- 04: Concepts/Portfolio/Carg A *(Accreditation: C3 Concepts)*

- 05: Essentials/Carg M *(Accreditation: C3 Basics)*

- 06: Non-Teaching Assignment

Course Instructional Level

Course Instructional Level codes will feel very familiar, but updates have been added.

- 00579: Accepted as high school equivalent
- 73044: Career and technical education
- 73046: Pre-advanced placement
- 73041: Completion of requirement, no units of value

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Course Instructional Levels codes will feel very familiar to you but there are some updates. Instructional level 00579 is returning to its original intended use of "for high school credit". The code was intended for use when a student was taking a course at middle school in which they were earning high school credit. The new code of 73044 will now become the instructional level for career and technical courses. Code 73044 will be used for 8000 series courses and 9000 program series courses. This is a course level change that needs to updated for Career Tech courses for SY2025. Note that an instruction level for pre-ap courses has been added and a code for courses that must be completed, but no credit is earned. Code 73041 might be useful for CPR as an example. The full code set, and definitions are in the user notes provided after the session.

If students in your district are enrolled in a Career Tech program where all courses included in the CTE program qualify for dual credit and no 9000+ program code is provided, please reach out to SDE for guidance.

Instruction Level Codes:

- 00568: Remedial course is specified as the general nature and difficulty of

instruction provided throughout a course.

- 00569: Students with disabilities course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00570: Basic course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00571: General course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00572: Honors level course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00573: Gifted and talented course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00574: International Baccalaureate course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00575: Advanced placement course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00576: College-level course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00577: Untracked course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00578: English Learner course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00579: Accepted as a high school equivalent is specified as the general nature and difficulty of instruction provided throughout a course.
- 73044: Career and technical education general course is specified as the general nature and difficulty of instruction provided throughout a course.
- 00741: Completion of requirement, but no units of value awarded is specified as the general nature and difficulty of instruction provided throughout a course.
- 73045: (OSDE will use only for specified pilot schools.) Career and technical education dual-credit course (course qualifies for high school and postsecondary credit) is specified as the general nature and difficulty of instruction provided throughout a course
- 73048: Dual enrollment is specified as the general nature and difficulty of instruction provided throughout a course.
- 73047: The general nature and difficulty of instruction provided throughout a course is not defined.
- 73046: Pre-advanced placement is specified as the general nature and difficulty of instruction provided throughout a course.
- 73049: The general nature and difficulty of instruction provided throughout a course is known but not represented by any available code.

Section Instructional Delivery Mode

Instructional Delivery Mode, previously called Medium of Instruction, has updated codes that more accurately reflect today's learning environment in schools.

- Broadcast
- Correspondence
- Early College
- AudioVideo

- Online
- IndependentStudy
- FaceToFace
- BlendedLearning

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The Instructional Delivery Mode of sections, previously called Medium of Instruction, has updated codes that more accurately reflect today's learning environment in schools. The numeric code has been replaced with a text string for greater clarity. Plan to review sections for SY2025 in your SIS and update the instructional delivery method with new codes where needed. Code set definitions are provided in the presentation user notes that you will receive following today's session.

The codes that are no longer valid are:

0603 Technology-based instruction in the classroom has been removed. Select Broadcast or AudioVideo, depending on the nature of the instruction.

0608 Virtual/On-line Distance Learning has been given two separate codes in the SIF upgrade.

0609 Center-based instruction

0611 Internship - this is identified at the Instructional Level of the course; it is no longer needed at the section level.

Instructional Delivery Mode code set:

- **Broadcast**: Course is taught via live or taped broadcast over open air, closed circuit, or cable television systems.
- **Correspondence**: Course is taught via hard or electronic copy or other media (CD, DVD, video cassette) and student works at own pace usually without an instructor present, but generally under supervision of LEA. Includes "packet" programs.
- **EarlyCollege**: Course is taught by institution of higher education but does NOT qualify as concurrent enrollment.
- **AudioVideo**: Course is taught via remote interactive receiver or via streaming media technologies.
- **Online**: Course is taught through a website, web application, or app on an internet connected device.
- **IndependentStudy**: Structured learning experience is recognized for credit but is not under supervision of the LEA.
- **FaceToFace**: Course is taught primarily in person and usually in a conventional classroom or lecture hall.
- **BlendedLearning**: Course uses a blended learning model that includes Face to Face and Online components.

Location of Instruction

Location of Instruction codes are time same except the codes are now 5 digits in length, which will require pre-leading zeros.

- 00675: School
- 00997: Business
- 00753: Home
- 03018: Library

- 03506: Mobile
- 00341: Other K-12 Institution
- 00342: Postsecondary facility
- 00752: Community facility

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The Location of Instruction codes are the same except the codes are now 5 digits in length, which will require pre-leading zeros. Code set definitions are provided in the presentation user notes that you will receive following today's session.

Location of Instruction code set:

- **00997**: Business is the type of location at which instruction or service takes place.
- **00752**: Community facility is the type of location at which instruction or service takes place.
- **00753**: Home of student is the type of location at which instruction or service takes place.
- **00754**: Hospital is the type of location at which instruction or service takes place.
- **03018**: Library/media center is the type of location at which instruction or service takes place.
- **03506**: Mobile is the type of location at which instruction or service takes place.
- **09999**: The type of location at which instruction or service takes place is in a

category not yet defined in CEDS.
- **00341**: Other K-12 educational institution is the type of location at which instruction or service takes place.
- **00342**: Postsecondary facility is the type of location at which instruction or service takes place.
- **00675**: School is the type of location at which instruction or service takes place.

Stayed plugged in, don't get left out!

New Questionnaire

The Homeless questionnaire has been updated. The nighttime residence questions have been expanded and additional information is asked about children in the household below school age.

Homeless Student Participation

- ProgramType: 76000
- ProgramType_OtherCode: H001
- ProgramType_OtherCode: H002

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The Homeless Census questionnaire is designed to assist the Homeless Liaison in the district in the identification of homeless students during the enrollment process and annual family updates. The nighttime residence questions have been expanded and questions are now asked about children in the household below school age.

Homeless data has been collected as part of the student's enrollment record but is now reported as student participation beginning in SY2025. The homeless ProgramType code is 76000 and must also include a ProgramType_OtherCode as listed below.

ProgramType 76000 and ProgramType_OtherCode H001 identifies homeless students NOT served under the McKinney-Vento sub

ProgramType 76000 and ProgramType_OtherCode H002 identifies homeless students who are served under the McKinney-Vento sub

Program Placement Reason

The nighttime residence of the student is collected in the Program Placement Reason element of the StudentParticipation object.

- HMSHL
- HMDBL
- HMUNS

- HMHTL
- HMWO

- HMUY
- HMOT

Homeless Household

- HomelessHousehold02
- HomelessHousehold35

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The nighttime residence of the student is collected in the Program Placement Reason element of the StudentParticipation object. The program placement reason defines why the student is enrolled into the program. The full code set with definitions is in the user notes that will be provided after the session.

Program Placement Reason:

HMSHL: Shelters or transitional housing
HMDBL: Doubled-up families living with relatives or friends that can't find affordable housing
HMUNS: Unsheltered (cars, parks, campgrounds, abandoned buildings, temporary trailer, substandard or inadequate housing, etc.)
HMHTL: Hotels/Motels
HMWO: House, building, or trailer without running water, electricity, or gas
HMUY: Double-up unaccompanied youth who lives with relatives or friends, not living with a parent or guardian
HMOT: Nighttime location frequently changes depending on what can be found

The questionnaire asks the parent or guardian to list children in the household that who are between the ages of birth and 2 and between the ages of 2 and 5. The StudentParticipation_ExtendedElemment will collect this data by using the ExtendedElementName of "HomelessHousehold02" and "HomelessHousehold35".

For example, if there are 2 children in the household between ages birth and 2 the user would send: HomelessHousehold02 = 2 (Two children between the ages of birth and 2 are living in the household)
For example, if there is 2 child in the household between ages 3 and 5 the user would send: HomelessHousehold35 = 1 (One child between the ages of 3 and 5 are living in the household)

Communicate with your SIS vendor about guidance for the homeless participation module.

Report Automation

Days to Hours

Parent-Teacher Days
Regular School Days
Day Start and End Times
Partial Days
Virtual Days
Professional Development Days
Total Hours
ASR Days Taught
Total Days In Session

WAVE Skill Enhancement Week – Student Data and Information Systems

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The days to hour report is a document that is uploaded each year to Accreditation. OSDE is committed to reducing redundant reporting and improving processes that can be automated to relieve the burden on districts.

This worksheet is often completed by a superintendent or the designated representative. Calendars are often maintained by a different staff person. It is a challenge to maintain 2 processes that usually do not fall to the same staff member. Changes that occur during the school year may be updated in the SIS calendar but may not be updated on the Days to Hours Worksheet.

The inclusion of the report in the ASR with certified data should improve the data quality and cohesiveness of reporting.

Days to Hours Report - Pilot

Days to Hours Report SY 2023-2024

County: 72
County Name: Oklahoma
FQSR Status: Confirmed

District: I013
District: Oklahoma

Site: 705
Site: Oklahoma Elementary
Report Date: 3/25/2024

Calendar Date Categories	In Session Minutes	Meal Minutes	Instructional Minutes	Instructional Days	Total Hours
Parent-Teacher Conference Days & Hours *(2 days and/or 12 hours maximum)*				2	12.00
Actual/Regular School Year Days - *Do not include parent-teacher conferences, additional minutes, partial, or virtual days*	420	30	390	168	1092.00
Extended Days *(adding additional hours or minutes to a regular day)*					
Partial Days *(early release or late start days are included in Days Taught for ASR if longer than 120 minutes)*	300	30	270	3	13.50
Full Virtual Days *(for all students)*			390	2	13.00
Additional Days Taught *(make-up days not previously included in the academic calendar)*					
				Teacher Days	
Professional Development Hours/Days			360	5	30.00
Grand Total Hours					**1160.50**

Meets 1080 Requirement	Total Days Taught for ASR :	175
Meets 165 Requirement	Total Days for 165 Requirement:	180

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SY2024 is the pilot year to confirm accuracy of school calendar data and the Days to Hour Report. The pilot report in the ASR will not affect any funding sources or negatively impact the ASR. Its purpose is to give each district the opportunity and time to make any adjustments needed to be ready for the start of SY2025. The start of school and fall reporting is an extremely busy season for school staff. This pilot allows schools time to prepare and be ready.

The Days to Hours report will be live in the FQSR in the fall of SY2025. When the FQSR is certified by the superintendent the calendars, statistical data, and the Days to Hours report are all considered certified.

Plan for the WAVE shutdown in July that allows the system to prepare for the new school year.

SY2025 Preparation

WAVE will be offline July 12 - July 28.

It is very important that SY2024 data continues to come to WAVE through July 14.

WAVE Skill Enhancement Week – Student Data and Information Systems

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Wave will be offline beginning July 12 – July 28, 2024. On July 12th WAVE will make its final request of historic data for SY2024 and will run all weekend. Updates occurring before that time will be captured. No additional submissions of SY2024 data will be received by WAVE.

Important Dates

July 12 – WAVE Shutdown (do not change your SIF agent, keep the setting at SY2024)

July 13 – Final data request for SY2024 (do not change your SIF agent, keep the setting at SY2024)

July 15 – Districts may change the SIF agent to SY2025 beginning on this date

July 29 – WAVE will request SY2025 data from your school. The SIF agent should be set to SY2025

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Pay close attention to the dates and actions listed in the slide to avoid data issues during the WAVE shutdown period. Work with your SIS vendor to make sure these guidelines are followed.

If SY2025 data flows to the WAVE before July 29, your 2024 data is marked as deleted in the database, which can cause significant issues with Accountability Reporting and other end of year reporting and analysis.

SY2025 Online

SDE will ONLY request SY2025 SIF data after your district has completed the <u>SIF Verification Form</u> confirming that your SIF agent has been set to SY2025.

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SY2025 SIF Agent Verification

Which student information system does your district use?

Infinite Campus	○
PowerSchool	○
SchoolInsight	○
Sylogist	○

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SDE will ONLY request SY2025 SIF data after your district has completed the <u>SIF Verification Form</u> confirming that your SIF agent has been set to SY2025.

The link to SIF Verification Form will be available and active beginning July 15 in the Data & Accountability newsletter and on the WAVE home page. It will be a prominent topic in the Weekly Wave calls beginning July 30, 2024

Your data will not come to WAVE after it is back online without the completion of this form to ensure your SIS agent is ready to send SY2025.

SY2025 Online

Has your SIF agent been set to send school year 2024-2025 data (SY2025)?*

| YES | NO |

On which date was your SIF agent set to send SY2025 data?*

DD / MM / YYYY

I verify that I am authorized to make SIF agent changes in my SIS and that my SIS is ready to send SY2025 data.*

| YES | NO |

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Districts that have submitted forms by noon each day can expect your data to be requested the follow morning. Using this method to ensure district readiness enhances performance of data processing and validation which allows SDE and SIS resources to focus on data quality.

Stayed plugged in, don't get left out!