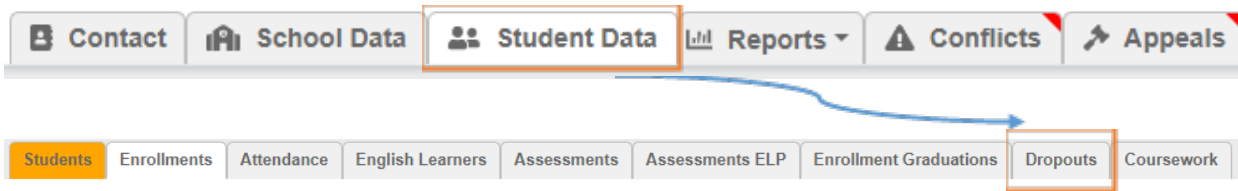


# Resolving Enrollment Conflicts

The dropouts tab can be accessed by signing into your Single Sign-On account and choosing *Accountability Reporting*. If you are a district user, you will then need to select a specific school.



From Accountability Reporting, click on *Student Data* and then click the tab *Dropouts*.




This will open a table that displays all student records for the selected school year related to dropouts as indicated by the Year drop-down.

Year: 2022 Download Dropout Reporting Guidance

Records 1 to 100 of 118 Prev 1 2 Next

| Create DVR | STN        | First Name | Middle Name | Last Name  | Other Placement | Dropped Out | Grade Level At Exit | Days Since Exit | Exit Code | Enrollment Detail | Record Conflict |
|------------|------------|------------|-------------|------------|-----------------|-------------|---------------------|-----------------|-----------|-------------------|-----------------|
|            | [REDACTED] | [REDACTED] | [REDACTED]  | [REDACTED] |                 | Y - (118)   | 12                  | 174             | 1908      | View              | R - Required    |
|            | [REDACTED] | [REDACTED] | [REDACTED]  | [REDACTED] |                 | Y           | 12                  | 220             | 1907      | View              | R - Required    |

Click on a student's *STN* (State Testing Number) to access additional student-level data including enrollment history, attendance history, demographics, assessments history, and coursework. You can also click on *View* in the *Enrollment Detail* column to open a window that displays details about the student's most current enrollment. Click  to close the window and return to your dropout table.

STUDENT ENROLLMENT DETAIL

STUDENT

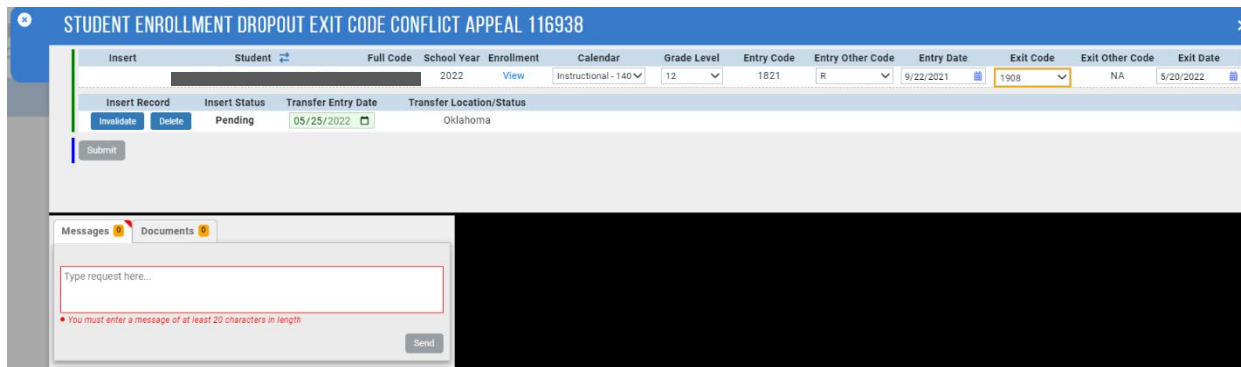
[REDACTED]

|               |      |                  |   |                 |   |
|---------------|------|------------------|---|-----------------|---|
| Cohort Year   | 2022 | Entry Date       | 09/22/2021  | Exit Date       | 05/20/2022  |
| Grade Level   | 12   | Entry Code       | 1821 - Transfer from a public school in the same local educational agency       | Exit Code       | 1908 - Transferred to a public school in a different local education agency in the same state |
| Status        | N/A  | Entry Other Code | R - Resident - legal. (This student is NOT a virtual student as defined by law) | Exit Other Code | NA - None of the available codes in this list apply to this student's exit.                   |
| Days Enrolled | 146  |                  |   |                 |   |


To review your current list dropouts, you can filter the *Dropped Out* column to **Y**. This will return any student who, as of that day, would be considered a dropout if nothing else changes. You can also filter by exit code, grade level at exit, and/or days since exit.



After filtering for dropouts, you may notice that some students have an orange box around their exit code. For these students, we do not have a subsequent enrollment in Oklahoma even though the exit code indicates that should be the case. You'll need to click on the orange box to create an enrollment conflict DCR.



If you believe the student enrolled at another Oklahoma school district, please include the name of the school in the message box and click *send*, and then *submit* to submit the conflict resolution request. If you no longer believe the student enrolled elsewhere in Oklahoma, please update the exit code to something other than 1907, 1908, 1919, or 3508 before submitting.

After submitting a DCR for a student, an orange gavel  will appear in the DVR column next to their STN. Continue doing this for all students with orange boxes indicating conflicts until every conflict has been addressed.

Should you have questions, please email [Accountability@sde.ok.gov](mailto:Accountability@sde.ok.gov) or call the Office of Accountability at 405-522-5169.

