



# Purchase Order

Dispatch via Print

**Department of Education**  
STATE DEPARTMENT OF EDUCATION  
HODGE BUILDING  
2500 N LINCOLN BLVD  
OKLAHOMA CITY OK 731054599

**Supplier:** 0000476658  
BETTERLESSON INC  
86 SHERMAN ST STE A  
CAMBRIDGE MA 02140-3233

<b>Purchase Order</b>	<b>Date</b>	<b>Revision</b>	<b>Page</b>
2659017597	10/31/2018		1
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>	
0 Days	Free on board at Destination	Common	
<b>Buyer</b>	<b>Phone</b>	<b>Currency</b>	
Irene Bowman	405/522-5301	USD	

**Ship To:** STATE DEPARTMENT OF EDUCATION  
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**Bill To:** STATE DEPARTMENT OF EDUCATION  
HODGE BUILDING  
2500 N LINCOLN BLVD  
OKLAHOMA CITY OK 731054599

**Tax Exempt?** Y    **Tax Exempt ID:** 736017987

Line-Sch	Cat	CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Contract for a qualified supplier that can provide one-on-one virtual coaching for ten (10) early-career teachers in elementary, middle or high schools.

Contract Period: October 1, 2018 thru May 31, 2019

E-pro Req: 265006347

**Total PO Amount**                      25,000.00

**COMMENTS:**

The State Official signing this requisition affirms any contract resulting from this request shall comply with the following:

- A. No employee of the state agency is able and available to perform the services to be provided pursuant to the contract.
- B. The state agency shall receive, review and accept a detailed work plan from the supplier for performance pursuant to the contract if requested by the State Purchasing Director.
- C. The state agency has developed, and fully intends to implement, a written plan providing for the assignment of specific state agency personnel to:
  - 1) Monitoring and auditing supplier performance,
  - 2) The periodic review of interim reports, or other indications of performance, and
  - 3) If requested by the State Purchasing Director, the ultimate utilization of the final product of the nonprofessional or professional services.
- D. The work to be performed under the contract is necessary to the state agency's responsibilities, and there is statutory authority to enter into the contract.
- E. The contract will not establish an employment relationship between the state or the state agency and any persons performing under the contract.
- F. No current state employee will engage in the performance of the contract, unless specifically approved by the State Purchasing Director.
- G. The purchase of the nonprofessional or professional services is justified, and

**Authorized Signature**



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H. The contract contains provisions that are required by 74 O.S. Section 85.41.

**NOTE:**

This requisition for services, in accordance with 74 O.S. Section 85.4.E.1, must be signed by the Chief Administrative Officer of the State agency or the Chief Administrative Officer of the requisitioning unit.

\_\_\_\_\_  
**Authorized Signature**