

**Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): _____ County District Code: _____

Superintendent: _____

Address of SFA: _____ City: _____ Zip Code: _____

Consultant(s) Conducting Review: _____

An AR of your SFA's CNP operation has been completed. The SFA was found in: Compliance Noncompliance

Review Month: _____ Date of Review: _____ Date Review Closed: _____

Number of Schools in SFA: _____ Number of Schools Reviewed: _____ Number of Eating Sites Reviewed: _____

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): _____

School Breakfast Program (SBP): _____

After-School Snack Program (ASSP): _____

Special Milk Program (SMP): _____

Fresh Fruit and Vegetable Program (FFVP): _____

Seamless Summer Food Program (SSO): _____

Does the SFA operate under any special provisions: (Select any that apply)

Provision 1

Provision 2

Provision 3

Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

PS-1 Violations

PS-2 Violations

Resource Management Violations (Indicate area of violation)

Maintenance of the Nonprofit

Paid Lunch Equity

Revenue from Nonprogram Foods

Indirect Costs

General Area Violations

If applicable, mark appropriate boxes:

Recalculation required

Fiscal Action Workbook completed

YES	NO	REVIEW FINDINGS			
		A. Program Access and Reimbursement			
		YES	NO		
				Certification and Benefit Issuance	
				Verification	
		Meal Counting and Claiming			

Finding(s) Details:

YES	NO	REVIEW FINDINGS			
		B. Meal Patterns and Nutritional Quality			
		YES	NO		
				Meal Components and Quantities	
				Offer versus Serve	
				Dietary Specifications and Nutrient Analysis	

Finding(s) Details:

YES	NO	REVIEW FINDINGS			
		C. School Nutrition Environment			
		YES	NO		
				Food Safety	
				Local School Wellness Policy	
				Competitive Foods	
		Other			

Finding(s) Details:

		D. Civil Rights		
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Finding(s) Details:

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.18[i][2]): _____

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[j][2]):
_____ **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i][2]) discussing the AR Review findings on: _____

with _____ (Name and Title of School Representative)

CNP Consultant(s): _____

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: _____

Hardesty 70-I015
AR Review Continued

Requirement #410: (a)(b) Planned menu quantities do not meet meal pattern requirements for review period or any supporting documentation to indicate required quantities of food available. Findings: The following meal quantity issues were found: 1/4 insufficient amount of vegetable; 1/6 and 12 insufficient quantity of meat; 1/4 and 1/20 CN label/Product Formulation Statement not available for chicken tenders and 1/26 for burrito (this meal not claimed due to claiming errors) so could not adequately determine meat/grain contribution. The week of 1/4-1/7, 1/18-1/21 and 1/25-1/28, ROV vegetable subgroup was not met. These areas were not repeat violations so no fiscal action for these areas. For 1/4, 6-7, 12, 18, 20, 21, 25, 26 and 27 the grain/bread serving does not meet the USDA Whole Grain Rich daily requirement for lunch. This area is a repeat violation and is not related to Supply Chain Disruption so fiscal action will be assessed. Technical assistance was provided.

For breakfast, Jan. 4-7, 12, 19-21, and 26 did not meet the WG Rich requirement as toast being supplied each day with the hot meal option was not whole grain rich.

See Attachment 1.

Corrective Action: Grain products must meet the daily/weekly whole grain rich requirement and CN Labels/Production Formulation Statements must be available. Production records must ensure quantities of components and vegetable subgroups meet daily/weekly meal patterns for lunch. All breakfast options must meet the WGR daily/weekly requirement. Production records with CN labels, ingredient labels of grain products, and recipes must be submitted to SDE Program Specialist for the weeks of April 5-8 and 12-15.