

## **ATTACHMENT A**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

### **PURPOSE**

The Contract is awarded on behalf of the Oklahoma State Department of Education (OSDE) for behavior consultation services. The Oklahoma State Personnel Development Grant (SPDG) provides technical assistance and guidance, professional development, and implementation coaching support to districts on multi-tiered system of supports (MTSS). This contract is for a behavior consultant who can assist the OK SPDG IV team in developing and providing evidence-based professional development on behavioral supports and student engagement strategies within a schoolwide MTSS framework.

**1. Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of award through September 30, 2023, with four (4) one-year options to renew the Contract.

**2. Mandatory Requirements**

- 2.1 Vendor and any individuals providing services within this contract, including third-party vendors, must have specialized training in behavior and is licensed by the Oklahoma State Board of Behavioral Health. Proof of licensure is required.
- 2.2 Vendor must have at least five (5) years of professional experience in the field of behavior management and supports, as it applies to educational settings.

**3. Scope of Service**

The supplier is to state in its response any experience it has with each requirement and exactly how it plans to comply with all requirements of this section, providing detailed information and stating affirmatively its understanding of the requirements.

- 3.1 Contribute expert consultation for the development of an OKMTSS Framework and Implementation Guide for use by Oklahoma school professionals, particularly as it applies to behavioral programming within an integrated and comprehensive multitiered system of supports (MTSS).
- 3.2 Collaborate with SPDG personnel to organize existing professional development and develop new resources within a comprehensive sequence of professional

development for the implementation of MTSS, particularly as it applies to behavioral programming.

- 3.3 Provide expert consultation to SPDG personnel regarding evidence-based behavioral programming to support appropriate school behaviors, reduce absenteeism, and promote student engagement within an MTSS for grades K-12<sup>th</sup>.
- 3.4 All resources and materials developed or purchased under this contract are the property of the OSDE and will remain available for use following conclusion of the contract.

#### **4. Performance Activities**

The supplier is to state in its response any experience it has with each activity and exactly how it plans to complete all activities of this section, providing detailed information and stating affirmatively its understanding of the activities.

- 4.1 Attend and participate in regularly scheduled meetings with Oklahoma State Department of Education (OSDE) State Personnel Development Grant (SPDG) staff and consultants, including grant advisory group meetings.
- 4.2 Develop professional development offerings for behavioral programming and student engagement strategies for inclusion in an MTSS training sequence. Specific professional development topics will be identified collaboratively with SPDG staff using available state data and following completion of activities within 3.2.
- 4.3 Deliver professional development on evidence-based behavioral programming and student engagement within MTSS in face-to-face, synchronous virtual, and asynchronous delivery formats.
- 4.4 Collaborate directly with SPDG staff and consultants to develop and implement a community of practice (CoP) for school-based personnel implementing OKMTSS.
- 4.5 Develop permanent product resources and materials for technical assistance in MTSS and behavioral programming, including a resource library for additional/supplemental professional development and instructional/intervention protocols for early career special education teachers.