

ATTACHMENT A
SOLICITATION/EVENT NO. EV00000489

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

PURPOSE

The Contract is awarded on behalf of the Oklahoma State Department of Education (OSDE). The intent of this Request for Proposal (RFP) is to select a qualified supplier to create a training program for up to 200 Early Career Special Education Teachers in Oklahoma Public Schools in accordance with the Individuals with Disabilities Act (IDEA). The supplier will provide professional development, training, resources, and individualized support to early career special education teachers in Oklahoma, per the federal regulations under the IDEA to ensure that all personnel necessary to carry out Part B of the Act are appropriately and adequately trained (34 CFR 300.207), allowable under 34 CFR 300.704.

1. Contract Term and Renewal Options

The initial Contract term begins on the effective date, through June 30, 2025, with five (5) one-year options to renew.

2. Solicitation Criterion

A. The Bid will be evaluated using a best value criterion, based on the following:

- i. Mandatory Experience Requirement
- i. Project Scope/Written Narrative
- ii. Performance Activities
- iii. Price

B. Scope and Description

Contract requirements and terms are attached hereto and incorporated herein.

3. Mandatory Qualifications

The supplier must provide in detail how they will comply with each mandatory requirement in this section. The supplier's compliance with the requirements of this section will be determined according to the sole unrestricted discretion of the

OSDE. Proposals failing to meet Mandatory Qualifications shall not be considered.

- 3.1 The supplier must have at least 5 years of experience providing professional development to special education teachers.

4. Scope of Service

The supplier must provide in detail exactly how they will comply with all requirements of this section, stating affirmatively its understanding of all the requirements.

- 4.1 Provide asynchronous training and professional development related to evidence-based instruction, assessment & data, behavior and social skills, classroom management, IEP development & implementation, and collaboration in accordance with IDEA and Oklahoma statutes, policies, and procedures to early career special education teachers working in Oklahoma Public Schools. Training will provide an emphasis on compliance and improved student outcomes.
- 4.2 Provide access to professional publications and research geared to special education teachers.
- 4.3 Provide access to a professional network of special education peers for collaboration of ideas and best practices.
- 4.4 Provide synchronous sessions with a content expert to support implementation of professional learning content for individual special education teachers.
- 4.5 Provide discounts to a professional special education teacher organization.
- 4.6 Provide OSDE-SES a final itemized accounting of all expenditures made pursuant to this contract within thirty days following the end of the contractual period.

5. Performance Activities

The supplier is to state in its response to each requirement and exactly how it plans to comply with all requirements of this section, also, providing detailed information and stating affirmatively their understanding of the requirements.

- 5.1 Collaborate with the OSDE-SES to consider state participation rates in the program at least quarterly.
- 5.2 Assist the OSDE-SES in developing measures for program effectiveness.
- 5.3 Provide the OSDE-SES with documentation of completion of learning modules by program participants at least quarterly.