



Date of Issuance: 03/29/2023 Solicitation No. 2650000405

Requisition No. 2650012667 Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:

<u>Rebecca Thompson</u>	<u>405-521-2682</u>	<u>rebecca.thompson@sde.ok.gov</u>
Contracting Officer	Phone Number	E-Mail Address

RETURN TO: SDEPurchasingBiD@sde.ok.gov

Description of Amendment: Questions and Answers

a. This is to incorporate the following:

1. Could you share any information about the target budget for proposals?

Answer: That information is not available.

2. A question concerning Solicitation 2650000405, 8.1 Preparation of Bid, Section E, the last sentence (highlighted).

“As referenced in subsection 8.2.I, pricing shall be proposed as a detailed hourly breakdown showing the Supplier staffing roles necessary to complete the work; the number of hours to be worked by each role; the hourly rate for each role and the total hours to be spent on the project. Pricing shall include all information concerning any fees, other costs and any other information relevant to the total cost. Bidder shall include pricing for each of the six (6) contract periods of the project.

In ATTACHMENT A, SOLICITATION NO. 2650000405, under PURPOSE, the second sentence states:

“The OSDE has been awarded its fourth iteration of a State Personnel Development Grant (OK SPDG IV) to run from October 1, 2022, through September 30, 2027.”

October 1, 2022, through September 30, 2023, is a five-year period.

Year 1-October 1, 2022, through September 30, 2023

Year 2-October 1, 2023, through September 30, 2024

Year 3-October 1, 2024, through September 30, 2025

Year 4-October 1, 2025, through September 30, 2026

Year 5-October 1, 2026, through September 30, 2027

So, my question is: As this is a solicitation to bid on evaluating the 2022 OK SPDG, which is a five-year grant/project running from October 1, 2022, through September 30, 2027, why is pricing asked for six contract periods?

Answer: The sixth contract period is not guaranteed but is included within the RFP in the event the SPDG receives a one-year grant extension to complete limited activities. In a one-year extension, evaluation will continue on these limited activities, an Annual Performance Report (APR) will be submitted, and data for a Final Performance Report (FPR) will be prepared.

3. Who has been providing evaluation services up to now?

Answer: Cheryl Leever Huffman

4. Has any evaluation work already been done (i.e., data collected from Oct through today)?

Answer: Year 1 of the SPDG was designed as a planning year. Data collection from October through today has been limited and is primarily process data. SPDG performance measures are linked to LEA and educator outcomes, but the SPDG IV has not yet engaged in this direct work, so data is not yet available. Data collection related to performance measures will begin with baseline data in July 2023.

5. Do you have a preference for an in-state agency to perform the evaluation work?

Answer: There is not a preference for in-state vendors. However, submitted bids should demonstrate the capacity to attend in-person evaluation and in-person SPDG Leadership planning meetings.

6. What population(s) are under investigation for evaluation purposes? Presumably direct providers (i.e., special education instructors and support staff), but what about students, parents, and/or administrators? Approximate sample size for each population?

Answer: The SPDG IV has three goals within its scope. The first supports internal OSDE infrastructure and measures progress through surveys of roughly 50 OSDE staff members.

The second goal supports districts and their individual school sites through system coaching and professionals statewide through a community of practice and two annual conferences. For this second goal, SPDG IV is providing system coaching to 4 districts (total of 21 school sites) and will collect implementation fidelity data for each site, aggregate student data for each site (roughly 7,000 total students), and will solicit feedback via annual surveys from staff members (roughly 1,000 total staff). The selected districts will be supported for 2 years of implementation, and then a second cohort of districts will be selected. Sample size of these populations, then, are likely to change within the second cohort. Data from the Community of Practice and annual conferences will be variable; however, the Community of Practice has the capacity for about 100 monthly attendees, and annual conferences typically have about 400 attendees each. The third goal of SPDG IV provides direct coaching to educators in evidence-based practices. Data will be collected on implementation of two practices each for up to ten educators annually. Individual student data to demonstrate progress will also be collected from these classrooms. Staff data for all goals will be disaggregated by role (e.g. administrators) for review and program improvement. Family data will be collected by a SPDG partner's evaluation team and is not necessary for SPDG reporting.

7. What baseline data were collected (if any) prior to program implementation?

Answer: The SPDG has just recently identified the districts it will support and has yet to identify all educators it will directly support. Baseline data will be collected from these identified districts and educators in July and August of 2023 and will consist of initial implementation fidelity scores, current student data in academics and behavior, and current classroom-based practices of educators via direct behavioral observations.

8. Have any evaluation instruments been developed and/or used for this project already? If so, will data be accessible to the new evaluator?

Answer: Evaluation instruments have been drafted and/or identified, but not used. Following award of this bid, SPDG staff will work directly with the awarded evaluator to ensure all evaluation instruments are appropriate and accessible to the evaluator and SPDG staff.

9. The project scope includes an annual report supplemented by quarterly reports. Have any quarterly reports occurred? If so, will these reports be accessible to the contracted evaluator?

Answer: The SPDG IV has used the first year of the grant as a planning year, and initiative implementation has not yet begun. As such, data related to performance measures and corresponding quarterly reports are not yet available. All process data, however, will be made available to the contracted evaluator.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature