



Date of Issuance: February 2, 2023

Solicitation No. 2650000401

Requisition No. 2650012845

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

Sign and return a copy of this amendment with the solicitation response being submitted; or,

If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date in the subject line of the email.

ISSUED FROM:

Rebecca Thompson
Contracting Officer

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Description of Amendment: Supplier Questions and Answers

a. This is to incorporate the following:

Question 1: Section 1.1 states: "The intent of this RFI is to gather information from suppliers regarding their ability to provide services for K-3 Reading Assessment Systems that include screening and progress monitoring assessments and/or the Dyslexia Screening Assessment. These assessments are to be administered during regular school hours and will allow K-3 teachers to learn about their students' reading abilities and deficiencies." If approved, when will implementation begin or districts be allowed to use the assessment?

Answer 1: Once the Oklahoma State Board of Education has approved screening tools this spring, districts will be made aware of updates and may contact vendors. Districts may use newly added screeners beginning in the 2023-2024 school year.

Question 2: Section 1.6 states: "Vendors should submit their proposals in 100 pages or less. Outside links or additional information will not be considered by the review team." Per criterion 1.6 (page 10 of RFI), may the required alignments and research evidence be included via an internal vendor link to ensure the 100-page limit is not exceeded?

Answer 2: An internal vendor link may be provided for additional documentation. However, the main submission should contain a summary of this information with direct references for where reviewers can find supporting documentation.

Question 3: Section 1.6 states "Vendors should submit their proposals in 100 pages or less. Outside links or additional information will not be considered by the review team." Alternatively, may vendors provide alignments and full research studies as Appendices to support our response that would not count toward the 100-page maximum page count requirement?

Answer 3: Additional documentation may be provided in appendices for clarification. However, the main submission should contain a summary of this information with direct references for where reviewers can find supporting documentation.

Question 4: Regarding section 1.1. If an assessment is currently available for K and Grade 1, but not yet available for Grade 2 or 3 (they're on our roadmap for the future), can we apply based on our K and Grade 1 products only, or do we have to have K-3?

Answer 4: Yes, an assessment may be considered for one or more grades within the kindergarten through grade 3 range. Please indicate on your submission which grades reviewers should consider.

Question 5: Regarding sections 2.15 and 3.11, is it required to have all of those types of scores, or any combination of some of them?

Answer 5: Yes, all of these types of scores are required.

Question 6: Regarding The Bidder Instructions Item B. Section Two: Required Forms, Certifications and Disclosures

i Completed "Responding Bidder Information" form set forth and accompanying required documentation.

B. Section Two: Required Forms, Certifications and Disclosures Completed "Responding Bidder Information" form set forth and accompanying required documentation. ii Bidder shall additionally provide in this section of its Bid, disclosure of (1) any public contract terminated by a governmental entity or suits or claims against the Bidder for failure to perform in connection with a public contract (including any company which a Bidder has merged with or acquired that will be performing services or providing products); (2) any contractual relationship or any other relevant contact with any State personnel or another Bidder or Supplier involved in the development of a Bidder's response to the Solicitation; (3) the name of any officer, director or agent of the Bidder who is also an employee of the State or any of its agencies; (4) the name of any state employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder firm or any of its branches and (5) any activity or interest that conflicts or may conflict with the best interest of the State, including but not limited to any person or entity currently under contract with or seeking to do business with the State, its employees or any other third-party individual or entity awarded a contract with the State. Any conflict of interest shall, in the sole discretion of the State, be grounds for rejection of the Bid or partial or whole termination of the Contract.

When we read the terms and certifications section, it seems as though that just by signing what we send in, we are agreeing to the certifications and the terms. But when we look at the language it sounds like there are "required forms" that should accompany our documentation. We are unable to locate a "form" or any example. What "forms" need to be included in this section and where do we locate them?

Answer 6: There is a "Responding Bidder Information" form. It was inadvertently omitted from the original solicitation document. It is attached to this Amendment. It must be completed and returned, along with this Amendment with your response to the RFI.

Question 7: According to Section 1.5 of the RFP, programs that are already on the state's approved list do not need to reapply for review/approval.

If an entity acquired a publisher and its products, which includes Dyslexia Screening assessment and Universal Screeners for Reading previously approved by the State Board of Education in 2021, does the change in publisher/ownership require the new publisher/owner to resubmit the assessment to the state for additional approval? Do both of the previous approvals – as a Universal Screener and as a Screening Assessment for Characteristics of Dyslexia (with any required supplement) – remain in effect regardless of ownership?

Answer 7: Because the publisher is listed on the list of screening assessments approved by the State Board of Education, this change will require the Board to approve each assessment with the new publisher's name. Therefore, submissions to this RFI are required.

Question 8: Will providers who are approved as early literacy screeners need to submit to remain on the list here, or is this an opportunity for the state to add new vendors and screeners?

Answer 8: This is an opportunity for new vendors to be added to the existing approved list. Publishers and their Screening assessments that have already been approved do not need to re-submit.

Question 9: If a program is currently an approved dyslexia screener for grades K-3. Specification #1.5 on pg. 10 of the solicitation states, "Programs that are already on the approved list do not need to reapply." Can you confirm that we will not need to submit?

Answer 9: The approved list of universal and dyslexia screeners with their publishers is on the agency's website. If neither the publisher nor program has changed, as stated in the RFI "Programs that are already on the approved list do not need to re-apply."

Question 10: Regarding the information required for Section 2, item 'i' ("i. Completed "Responding Bidder Information" form set forth and accompanying required documentation"), is "Attachment C" within the RFI 2650000401 PDF considered the "Responding Bidder Information" form or is there a separate form that must be completed?

Answer 10: There is a "Responding Bidder Information" form. It was inadvertently omitted from the original solicitation document. It is attached to this Amendment. It must be completed and returned, along with this Amendment, with your response to the RFI.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature



*This form **MUST** be submitted along with the response to the Solicitation.*

1. RE: Solicitation# _____

2. Bidder General Information:

FEI / SSN : _____ Supplier ID: _____
Company Name: _____

3. Bidder Contact Information:

Address: _____
City: _____ State: ____ Zip Code: _____
Contact Name: _____
Contact Title: _____
Phone #: _____ Fax #: _____
Email: _____ Website: _____

4. Bidder currently engaged in a boycott of goods or services from Israel.

- YES
- NO

5. Registration with the Oklahoma Secretary of State:

- YES - Filing Number: _____
- NO - Prior to the contract award, the successful bidder will be required to register with the Secretary of State or must attach a signed statement that provides specific details supporting the exemption the supplier is claiming (www.sos.ok.gov or 405-521-3911).

6. Workers' Compensation Insurance Coverage:

Bidder is required to provide with the bid a certificate of insurance showing proof of compliance with the Oklahoma Workers' Compensation Act.

- YES – Include with the bid a certificate of insurance.
- NO – Exempt from the Workers' Compensation Act pursuant to 85A O.S. § 2(18)(b)(1-11) – Attach a written, signed, and dated statement on letterhead stating the reason for the exempt status.¹

¹ For frequently asked questions concerning workers' compensation insurance, see <https://www.ok.gov/wcc/Insurance/index.html>

7. Disabled Veteran Business Enterprise Act

- YES – I am a service-disabled veteran business as defined in 74 O.S. §85.44E. Include with the bid response 1) certification of service-disabled veteran status as verified by the appropriate federal agency, and 2) verification of not less than 51% ownership by one or more service-disabled veterans, and 3) verification of the control of the management and daily business operations by one or more service-disabled veterans.
- NO – Do not meet the criteria as a service-disabled veteran business.

Authorized Signature Date

Printed Name Title