



Amendment of Solicitation

Date of Issuance: 12/17/2018

Solicitation No. 2650000355

Requisition No. 2650006723

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

State Department of Education
2500 N. Lincoln Blvd
Suite 429
Oklahoma City, OK 73105 -

Rebecca Thompson
Contracting Officer

405 - 521 - 2682 405
Phone Number

or

Personal or Common Carrier Delivery:

rebecca.thompson@sde.ok.gov
E-Mail Address

Same

,OK -

Description of Amendment:

a. This is to incorporate the following:

On behalf of the State of Oklahoma, the State Department of Education gives notice of the following questions concerning this solicitation which closed on December 12, 2018 . All questions and procurement/agency responses are detailed below.

Q1: Is the requirement for 100 sample items per grade and content area an exact requirement? In other words, will a response be penalized for including greater than 100 items per grade and content area? Will a response be penalized for including fewer than 100 items per grade and content area?

Response: Suppliers will not be penalized for including additional items. However, the study will only include analysis of 100 items per grade and content area and responses with less than 100 items will not be considered.

Q2: In E.3.4 can OSDE please clarify or expand on "Responses shall be bound, tabbed by section..."? (In E.3.3 it seems to say that this submission is only to be on six electronic copies; yet E.3.4 perhaps is implying printing. In other words, is the submission to be electronic-only, or print and electronic? Please explain.

Response: Responses to the solicitation should be submitted in electronic form only as instructed in Section E.3. Section E 3.4 should have been removed from the Solicitation.

Q3: In Section E.6.1 OSDE states that "the items submitted are confidential and proprietary." Will the items submitted also be treated as confidential and proprietary by the WCEPS third-party reviewers/evaluators? Will there be NDA-type protection afforded to providers by/from both organizations' access to this intellectual property?

Response: Yes, the items will be treated as confidential and proprietary by both OSDE and WCEPS.

Q4: In Section E.9 it states "All questions are to be asked by 12/12 at 2pm CT." By approximately when will questions be answered? Can it possibly be on a rolling basis (earlier questions answered sooner), or will all answers need to come in one batch—sometime after the 12th?

Response: All questions submitted by the deadline will be answered at one time as a group and posted on the websites of the State Department of Education and the Central Purchasing Division of the Office of Management and Enterprise Services as an Amendment to the solicitation prior to the closing date of the solicitation.

Q5: A Section F response appears to be required, even though it's not part of B, C or E? (Per D.5.1.4). Please confirm or correct.

Response: The information requested in Section F of the Solicitation is required to be submitted with the supplier's response.

Q6: Section E.3. Submission of Response, subsection E.3.3: Each Supplier must submit six (6) copies of the Response on CD, DVD, or thumb drive. One (1) CD, DVD, or thumb drive shall be marked as the original and will be considered the official response. Responses that contain items that measure the OAS and are accompanied by the specific standard measured and cognitive complexity of the item will be considered meet the requirements of the RFI. Each Response must be submitted in a single sealed envelope, package, or container.

Section E.3. Submission of Response, subsection E.3.4: Response shall be bound, tabbed by section, and clearly marked as Original or Copy.

Please confirm if you are interested in a single printed original in addition to the requested six (6) CD/DVD, or thumb drive copies and one original CD/DVD, or thumb drive.

Response: Responses to the solicitation should be submitted in electronic form only as instructed in Section E.3. Section E 3.4 should have been removed from the Solicitation.

Q7: If you would like printed copy/copies, should the sample of items be printed or is it acceptable to include a separate CD/DVD/, or thumb drive of the sample items along with the remaining required printed sections of our response.

Response: Responses to the solicitation should be submitted in electronic form only as instructed in Section E.3. Section E 3.4 should have been removed from the Solicitation.

Q8: Section E.5.1. Amendment of solicitation: The following website doesn't include an actual link to the original RFP. Is this the correct site to find any amendments that may be released.

Response: All amendments to the solicitation will be posted on the websites of the State Department of Education and the Central Purchasing Division of the Office of Management and Enterprise Services prior to the closing date of the solicitation.

Q9: Item number B.6 is missing. Is there supposed to be a B.6?

Response: There is not a Section B.6 in this solicitation.

Q10: In Section E.6.1 the OSDE acknowledges that the items submitted are confidential and proprietary. Given their confidential and proprietary status, how should items be marked to ensure that they are not disclosed as part of a public records request? Specifically, do the materials including the items need to cite to specific applicable law to ensure non-disclosure or can they simply be marked as: "Confidential and Proprietary"?

Response: Please indicate "Confidential and Proprietary" on any pages with secure items/information.

Q11: Please elaborate on the evaluation process. What are the criteria being used to evaluate the products? Are the evaluation rubrics available for vendors to review? What is the timeline for that review? What is the outcome of the evaluation? A score, a ranking, or some other indicator?

Response: The comparative alignment analysis is intended to answer two questions: What are the similarities and differences between and among the different Standards-Based Assessments and to what extent does an independent team of expert educators agree with the internally assigned metadata of a sample of assessment items? A framework analysis and item-level analysis will be conducted by expert reviewers yielding a descriptive analysis. The results of the analyses will yield information that can be used to make inferences about the relative likelihood of a particular assessment program to produce Standards-Bases assessments that aligned with the Oklahoma Academic Standards. The projected timeframe for the release of this information publicly is between February 2019 and March 2019. The report will be written with a target audience of district-level staff. With this audience in mind, the report will provide concise summary information with limited technical detail. The report will describe the purpose of the study, a short description of the methodologies used, provide a cross-walk between the frameworks for the different assessment programs, and present a comparison of item review results from the item level analysis.

Q12: For what purposes do you anticipate Oklahoma LEA's will utilize the evaluation information?

Response: The report will be written with a target audience of district-level staff. With this audience in mind, the report will provide concise summary information with limited technical detail. The report will describe the purpose of the study, a short description of the methodologies used, provide a cross-walk between the frameworks for the different assessment programs, and present a comparison of item review results from the item level analysis.

Q13: With what frequency does the OSDE anticipate refreshing and updating product evaluation information in the future?

Response: This will be dependent upon funding and need.

Q14: What are the qualifications of the Wisconsin Center for Education Products and Services as they relate to Standards Based Assessment?

Response: The Wisconsin Center for Education Products and Services has over a decade of experience conducting alignment studies.

Q15: What is the appeal process if results of the review are disputed by the vendor?

Response: As set forth in the RFI, the purpose is to gather information and to provide LEAs with evaluative information to assist them in selecting and using interim assessments, whether a supplier responds to the RFI or not. To that end, the selection of a supplier and any resulting contract, including terms, conditions and price, will be negotiated between the LEA and the supplier. As such, and in light of the purposes of the RFI, there is not an appeal process, but a Supplier may provide additional and any supplemental information that it believes appropriate to an LEA for purposes of a possible contract award with the LEA.

Q16: How many, if any, printed copies should be submitted? (Section E3.4) If so, should the a paper version of the 700 items and associated data be submitted as well?

Response: No paper copies are required. Responses to the solicitation should be submitted in electronic form only as instructed in Section E.3. Section E 3.4 should have been removed from the Solicitation.

Q17: Is the version of the RFP attached the most recent copy? (Editing notes found in Sections A 1.8 and A.9)

Response: The most recent version of the Solicitation was released and posted on the websites of the State Department of Education and the Central Purchasing Division of the Office of Management and Enterprise Services. The editing notes were inadvertently left in the document.

Q18: Should we provide pricing information to be included in the matrix? (Section I).

Response: No. This solicitation is a Request For Information (RFI) only. No pricing information should be included in supplier's response. Responses will not be evaluated on price.

b. All other terms and conditions remain unchanged.

Supplier Company Name (PRINT)

Date

Authorized Representative Name (PRINT) Title

Authorized Representative Signature