



Amendment of Solicitation

Date of Issuance: 04/08/2019

Solicitation No. 2650000360

Requisition No. 2650006857

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

State Department of Education
Purchasing Division
2500 N. Lincoln Blvd, Ste 429
Oklahoma City, OK 73105 -
or

Rebecca Thompson
Contracting Officer

405 - 521 - 2682
Phone Number

Personal or Common Carrier Delivery:

Same

rebecca.thompson@sde.ok.gov
E-Mail Address

,OK -

Description of Amendment:

a. This is to incorporate the following:

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| <p>Q.1. Will the trainings be in the OKC area or could they be in other locations?
 A.1. All of the trainings will be in Shawnee, OK, about 38 miles from the OKC metro area.</p> <p>Q.2. Is this a 12 month contract only or are there options for renewal on an annual basis?
 A.2. The solicitation provides for one (1) option to renew for 12 months.</p> <p>Q.3. Is the training for classroom management strategies only or will it include evidence-based instruction for academic content as well?
 A.3. The focus will be on classroom management practices for first-year teachers. The participants will represent a wide spectrum of content areas at elementary and secondary levels, so the learning should target strategies and practices that are applicable in diverse academic settings and appropriate to the cohort, whether elementary or secondary.</p> <p>Q.4. Is there a budget maximum for the trainings?
 A.4. No budget information is available.</p> <p>Q.5. Where will the training(s) be located (i.e. OKC/Tulsa/multi-site)?
 A.5. All training sessions will be held at the Gordon Cooper Technology Center in Shawnee, OK.</p> <p>Q.6. Are the workshops 8 - 10 per cohort or 8 - 10 total workshops?
 A.6. There will be a total of 8-10 total workshops. Each cohort will engage in 4-5 sessions with the selected facilitator depending on the content agreed upon with OSDE and the facilitator. The sessions with the facilitator will most likely occur in October, November, December, January and February. The secondary cohort will meet one day</p> |
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per month, and the elementary cohort will meet one day per month. The sessions for the separate cohorts will be on consecutive days during the week. For example, the secondary cohort will meet on a Wednesday, and the elementary cohort will meet on the next day, Thursday.

Q.7. The RFP calls for “at least eight (8) and up to (10) workshops for a maximum of (60) first-year teachers in two separate cohorts, elementary and secondary.” Does OSDE intend for the supplier to deliver the same one-day workshop content (tailored for an elementary or secondary teacher audience) multiple times? That is, the supplier will provide content for a one (1) day workshop that will be delivered up to ten times to different groups of 60 teachers (either elementary or secondary) for a total of between 480 and 600 teachers.

A.7. The OSDE is planning to accommodate a maximum of 60 teachers in both the elementary and secondary cohorts combined. The same teachers will engage in the two cohorts throughout the duration of the program. The facilitator should plan a sequence of learning appropriate for induction of first-year teachers over the course of the 2019-2020 school year. The numbers per cohort will be capped at 30 participants each, so no more than 60 teachers total will be part of the program. The presentations to the two cohorts will be similar in content for the consecutive days in each month. However, the facilitator should provide appropriate strategies and examples for the elementary and secondary levels. Classroom management looks different in elementary and secondary classrooms, and the workshop content should reflect these differences.

Q.8. Alternatively, is OSDE looking for the supplier to provide varying content in a progression of learning that would occur over four to five days of professional learning? That is, four to five sessions with an elementary cohort of 60 teachers and four to five sessions with a secondary cohort of 60 teachers? In this scenario, the supplier would work with a total of 120 teachers.

A.8. The facilitator should plan to provide four to five sessions to each cohort of elementary and secondary teachers over the course of multiple months. The cohorts will meet with the facilitator once a month beginning in October 2019. There will be no more than 60 teachers total spanning the two cohorts, and the same teachers will attend the monthly sessions. A logical progression of learning appropriate for first-year teacher induction should occur over the multi-month learning.

Q.9. Will the supplier provide these sessions in different locations across the state?

A.9. No, all the sessions will be at the same location in Shawnee, OK.

Q.10. Are there any other costs associated with the presentations such as meeting space rental, printing handouts, etc?

A.10. There is no cost for the meeting space. The cost of printing handouts does need to be factored in the budget. The facilitator should provide a budget that includes speaking fees, books or supplies, and any other costs associated with services.

b. All other terms and conditions remain unchanged.

Supplier Company Name (PRINT)

Date

Authorized Representative Name (PRINT) Title

Authorized Representative Signature