

**Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): Watts Public School County District Code: 01/1004

Superintendent: Lisa Weaver

Address of SFA: RR 2 Box 1 City: Watts Zip Code: 74964

Consultant(s) Conducting Review: Tammy Flute & Jill Lowe

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance Noncompliance

Date of Review: 2/6 & 7/2017 Date Review Closed: pending

Number of Schools in SFA: 2 Number of Schools Reviewed: 2 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Watts Elementary School & Watts High School

School Breakfast Program (SBP): Watts Elementary School & Watts High School

After-School Snack Program (ASSP): _____

Special Milk Program (SMP): _____

Fresh Fruit and Vegetable Program (FFVP): _____

Seamless Summer Food Program (SSFP): _____

Does the SFA operate under any special provisions: (Select any that apply)

- Provision 1
- Provision 2
- Provision 3
- Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- PS-1 Violations
- PS-2 Violations
- Resource Management Violations
- General Area Violations
- Recalculation required

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Meal Components and Quantities	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Dietary Specifications and Nutrient Analysis	
		Finding(s) Details:	
		<p>Nutritional Quality and Meal Pattern: Requirement: #402, 406 Minimum daily quantity requirements must be met. Finding: Prior to the meal service, there was only 1/2 cup of vegetable being offered. The pizza stix did not have a child nutrition label or an acceptable product formulation statement, and was not whole grain rich. The meal was short the required quantity on meat and grain. Corrective Action: Purchase and serve an acceptable product that is whole grain rich and contain the required child nutrition label. And provide the state agency this information.</p> <p>Meal components and quantities Requirement: #410 Planned menus must meet minimum meal pattern quantities. Finding: Breakfast-Did not meet the daily minimum, grain requirement. Lunch: High School-Did not meet dark green weekly minimum requirement; Did not meet daily or weekly minimum requirement for meat/meat alt.; Did not meet daily or weekly minimum requirement for grain; Not serving 100% whole grain rich products. Lunch K-8-Did not meet daily or weekly minimum requirement for vegetables; Did not meet minimum subgroups dark green, and legumes; did not meet daily or weekly minimum requirements for grains; not serving 100% whole grain rich products. Corrective Action: Menus must be planned that meet all minimum meal pattern requirements and documentation must be provided to the state agency.</p>	

YES	NO	REVIEW FINDINGS													
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment													
		<table border="1"> <thead> <tr> <th data-bbox="652 226 716 268">YES</th> <th data-bbox="716 226 781 268">NO</th> </tr> </thead> <tbody> <tr> <td data-bbox="652 268 716 310"><input checked="" type="checkbox"/></td> <td data-bbox="716 268 781 310"><input type="checkbox"/></td> </tr> <tr> <td data-bbox="652 310 716 352"><input type="checkbox"/></td> <td data-bbox="716 310 781 352"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="652 352 716 394"><input type="checkbox"/></td> <td data-bbox="716 352 781 394"><input checked="" type="checkbox"/></td> </tr> <tr> <td data-bbox="652 394 716 436"><input checked="" type="checkbox"/></td> <td data-bbox="716 394 781 436"><input checked="" type="checkbox"/></td> </tr> </tbody> </table>	YES	NO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <tbody> <tr> <td data-bbox="781 226 1385 268">Food Safety</td> </tr> <tr> <td data-bbox="781 268 1385 310">Local School Wellness Policy</td> </tr> <tr> <td data-bbox="781 310 1385 352">Competitive Foods</td> </tr> <tr> <td data-bbox="781 352 1385 436">Other</td> </tr> </tbody> </table>	Food Safety	Local School Wellness Policy
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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>														
Food Safety															
Local School Wellness Policy															
Competitive Foods															
Other															
<p>Finding(s) Details:</p> <p>Professional Development: Requirement: #1215, 1216, 1217, 1218 Child Nutrition Staff must meet training requirements. Finding: No training documentation was available for review except one hour for each child nutrition staff for civil rights training. Corrective Action: All child nutrition staff must complete the required training hours. And documentation must be forwarded to the state agency.</p> <p>Food safety, Storage and Buy American Requirement: #1400, 1402 The food safety plan must contain the required elements. Finding: No food safety plan was available for review. Corrective Action: A food safety plan needs to be created and made available in the cafeteria. And food safety must be forwarded to the state agency.</p>															
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights Finding(s) Details:													


Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): 3/7/2017

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

4/7/2017 (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[j]) discussing the AR Review findings on: 2/7/2017

with Lisa Weaver, Superintendent  (Name and Title of School Representative)

CNP Consultant(s): Tammy Flute & Jill Lowe

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: 2/23/17