

**Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): Shady Grove Public School County District Code: 11-C026

Superintendent: Emmett Thompson

Address of SFA: 11042 West Shady Grove Road City: Hulbert Zip Code: 74441-4154

Consultant(s) Conducting Review: Pat Gower

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance

Noncompliance

Date of Review: 2/21-24/2017 Date Review Closed: pending

Number of Schools in SFA: 1 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Shady Grove Elementary

School Breakfast Program (SBP): Shady Grove Elementary

After-School Snack Program (ASSP): Shady Grove Elementary

Special Milk Program (SMP): NA

Fresh Fruit and Vegetable Program (FFVP): NA

Seamless Summer Food Program (SSFP): NA

Does the SFA operate under any special provisions: (Select any that apply)

Provision 1

Provision 2

Provision 3

Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

PS-1 Violations

PS-2 Violations

Resource Management Violations

General Area Violations

Recalculation required

YES	NO	REVIEW FINDINGS			
<input data-bbox="269 176 318 222" type="checkbox"/>	<input checked="" data-bbox="506 176 555 222" type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details:					

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details:					
After School Snack Program					
Meal Pattern/Production Records					
<p>Requirement: 6b. A review production records from the review period list each meal component and reflect that the planned portion sizes meet the meal pattern component requirements. 1700. Were any areas identified requiring technical assistance or corrective action?</p>					
<p>Findings: The production records list each meal component but the planned portion sizes did not meet the minimum meal pattern requirement for each component. January 9th and January 23rd the minimum serving size for fruit is 3/4 cup or 6 ounces instead of 4 ounces. Granola bars did not meet minimum requirement, but were served with two other components.</p>					
<p>Corrective Action Required: Technical Assistance was provided for the Minimum Meal Pattern Requirements for Snacks, Grains/Breads Alternate Requirements, and Whole Grain-Rich Ounce Equivalency (OZ EQ) Requirements. All food components will meet Minimum Meal Pattern Requirements and all bread/grain items will meet the Grains/Breads Alternate Requirements.</p>					

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other	
<p>Finding(s) Details:</p> <p>Professional Standards</p> <p>Requirement: 1221.a. Employees outside of the School Nutrition Program whose responsibilities include duties related to the operation of the School Nutrition Program received the required applicable training.</p> <p>Findings: Other Staff that have duties related to the Child Nutrition Program have not received the required training.</p> <p>Corrective Action Required: Other Staff that have duties related to the Child Nutrition Program will receive the required training and document in the Child Nutrition Training tracking.</p> <p>Food Safety, Storage and Buy American</p> <p>Requirement: 1404. The two food safety inspections are from the current year, or the SFA has documentation to indicate the SFA has requested two inspections in the current school year.</p> <p>Findings: The two food safety inspections are not from the current year, and the SFA does not have documentation to indicate the SFA has requested two inspections in the current school year.</p> <p>Corrective Action Required: The SFA will contact the Health Department and request a food Safety Inspection.</p>					
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights			
<p>Finding(s) Details:</p>					

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): 3/24/2017

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

4/21/2017 **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 2/24/2017

with Emmett Thompson, Superintendent (Name and Title of School Representative)

CNP Consultant(s): Pat Gower

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: 5/25/2017