



JANET BARRESI
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Janet Barresi
DATE: June 28, 2012
SUBJECT: Statutory Waiver for Library Media Specialist Exemption

The following schools are requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2012-2013 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

District	County *	Waiver (Years)	Students Served
Choteau-Mazie High School and Middle School	Mayes (2)	3	380
Shawnee Public Schools Jefferson Elementary	Pottawatomie (5)	1	381

* The number in the County category represents the Congressional District. See the attached map.

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Attachments

Section 42.8. Requirements for Exemption.

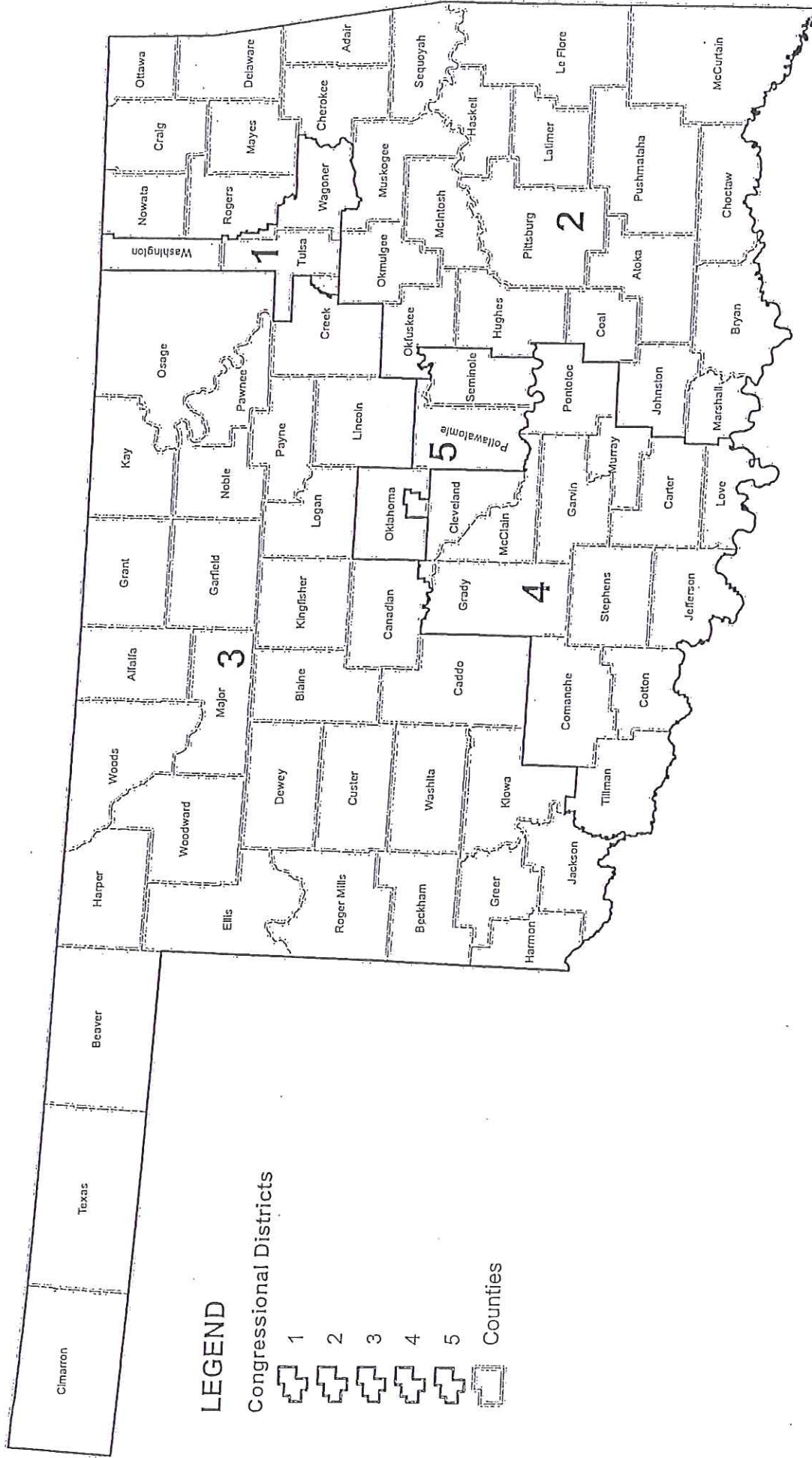
A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

Oklahoma Congressional Districts 2012 - 2020 Elections

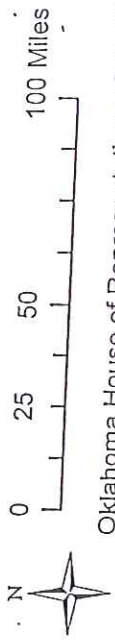


LEGEND

Congressional Districts

- 1
- 2
- 3
- 4
- 5

Counties



OKLAHOMA STATE DEPARTMENT OF EDUCATION

ACCREDITATION DIVISION
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, Oklahoma 73105-4599
(405) 521-3333

SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 20²⁰¹² - 20²⁰¹³ SCHOOL YEAR

Name of Site(s): Chouteau High School
Chouteau Middle School

Name of School District: Chouteau Mazie School District

Signature of Principal(s):* J.P. Hill Date May 17, 2012
Michelle Middle Date 5-15-12

Signature of Superintendent:* Art Schryver
County Name: Mayes

SDE USE ONLY	
PROJECT YEARS	<u>3</u> of <u>3</u>
ENROLLMENT	
High School	<u>220</u>
Jr./Middle High	<u>160</u>
Elementary	<u>515</u>
District Total	<u>895</u>
Date Received	_____
70 O.S.	_____

I hereby certify that this deregulation application was approved by our local board of education at the meeting on may 14th, 2012.

Stephena Potter
Signature of Board President*

Notary: Deborah Shanks

Date: 5-14-2012 My Commission Expires: March 6, 2014

1. **Statement of the Statute to be Waived:** (specify statutory citation)

The State Board of Education may grant district-wide exemption from certification requirements for Library Media Specialist experiencing a shortage in this area.

Library Media Exemption

*Original signatures are required.



A. A description of the educational benefits to be derived (i.e., describe specific benefits to learning/achievement).

Mrs. Russell will enhance the library by utilizing her classroom English experience by helping students learn more in depth research, provide latest literature resources and technology. She also will instill a love for research and a desire to come to the library. Mrs. Russell understands what teachers need when they bring their classes to the library and will update the uses of a school library.

B. A definition of the standards of the plan (i.e., alternate strategies proposed).

Mrs. Russell would like to emulate a library that students will encounter on a college campus. The library will become the nucleus of the high school, students will learn to utilize the library as a tool to enhance their high school studies. Teachers involved in the Masters Teachers program through the SDE will also provide classes for teachers and strategies they can use in their classrooms.

C. Development of definitive work products, such as site improvement plans and progress reports (i.e., describe the expected student performance levels to be demonstrated or results of the Statutory Waiver).

Mrs. Russell is a twenty year veteran teacher. She has taught at various levels from 3rd grade thru 12th grade. Mrs. Russell has a desire to motivate the novice researcher all the way to expanding the resources for the experienced researcher. Through this waiver, students will understand the levels they need to obtain college success.

STATE BOARD OF
EDUCATION
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CLERK

D. Demonstration of collaboration of teachers, administrators, higher education representatives, students, parents/families, and the community.

Collaborating with teachers, students, and administrators is a strong suit for Mrs. Russell. She will work closely with teachers in helping guide the needs of the library. Mrs. Russell has sponsored the Scholastic Book Fair for the past 5 years. Through the book fair, Mrs. Russell has developed a strong rapport with students, parents, and community at all levels.

E. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan (i.e., method of evaluation).

Mrs. Russell will use test scores, Gear Up recommendations, teacher surveys and library circulation records to evaluate the effectiveness of the library.

F. Development of an in-service training plan to be provided to personnel at the site who will participate in the projects.

Mrs. Russell will attend Encyclomedia Workshops, AP trainings to assist students and teachers, curriculum workshops and various teacher strategy workshops. Mrs. Russell will also serve on the staff development committee for the district and provide in-service ideas and training to district teachers.

STATE BOARD OF EDUCATION
JAN 11 2012
ADMINISTRATIVE SERVICES
GENERAL

G. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required (i.e., describe how you will report to the State Board of Education annually).

Mrs. Russell has continued her educational plan for library certification and graduate in December with proper certification.

H. Explanation of how the plan will affect other schools, programs or sites in the district.

The wavier will have a positive impact for the district as it will allow the district to move a very motivative and creative educator to the library and provide effective instruction for allour middle school and high school students .

I. Period of public review on the proposed plan.

We would propose to continue with this plan as approved in June 22, 2010.

STATE BOARD OF EDUCATION
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MONTGOMERY COUNTY
LIBRARY

J. Notification and comments from the district bargaining agent, or if no bargaining agent exists, the teachers directly affected.

The teacher organization is fully aware of this waiver and supports it fully.

K. All comments, recommendations and objections made by the bargaining agent and others to the local board of education shall be forwarded to the State Board of Education for consideration prior to review of the plan.

The bargaining unit has no objections to this plan.

L. Timeline for implementing the Statutory Waiver, specifying the period requested.

We are requesting this waiver for 2012-2013 school year.

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STATE BOARD OF EDUCATION

Chouteau - Marie

Public Schools

Art Schofield
Superintendent

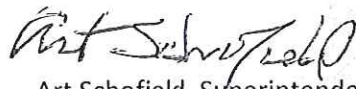
May 15, 2012

To Whom It May Concern:

The Chouteau -Marie School District is requesting a statutory wavier exemption for our library media area in the high school and middle school.

By allowing this request Mrs. Janece Russell will complete her course requirements in December and be able to get proper certification as a Library Media Specialist.

Respectfully,


Art Schofield, Superintendent

STATE OF OKLAHOMA
MAY 17 2012
ACCOMPLISHED
RECORDED

May 8, 2012

Mr. Schofield,

I am currently enrolled in LIBM 5313 – Advanced Materials for Young Adults and READ 5113 – Emergent & Early Literacy Development. My semester will end on May 9, 2012. At the end of this semester, I'll have completed 28 hours towards the Library Media and Information Technology Master's Program.

All I lack are five more hours which I will take in the fall of 2012. The two remaining classes are LIBM 5523 – Leadership and Public Relations and LIBM 5902 – Practicum. At the end of the program, I will take the certification test.

I've attached a degree plan with classes completed highlighted in green and the classes still to be taken in pink. I've also included the grades for each class completed.

Thank you,

A handwritten signature in black ink that reads "Janece Russell". The signature is written in a cursive style with a large initial "J".

Janece Russell

Janece Russell

- Completed

- Lack

I. Professional Education 3 hours

- EDUC 5143 - Qualitative Research - A

II. Specialized Courses in Library Media and Information Technology 22 hours

- LIBM 5013 - Introduction to Librarianship - A
- LIBM 5023 - Advanced Materials for Children - A
- LIBM 5123 - Advanced Administration for Library Media Center - A
- LIBM 5313 - Advanced Materials for Young Adults - B (pending: current)
- LIBM 5413 - Acquisitions and Organization of Library Materials - A
- LIBM 5513 - Information, Resources, and Services - A
- LIBM 5523 - Leadership and Public Relations : Fall '12
- LIBM 5611 - Library Media Workshop (Author/Illustrator series) - A
- (1 credit hr. per workshop)
- (Author/Illustrator speaker series)

III. Enrichment 6 hours

(One three hour course from each of the areas is required)

READING

- READ 5113 - Emergent & Early Literacy Development - A (pending: current)
- READ 5223 - Intermediate/Middle School/High School Reading Instruction

TECHNOLOGY

- EDUC 5823 - Advanced Technology in Education - A

IV. Capstone

- LIBM 5902 - Practicum : Fall '12
- LIBM 5921 - National Board Certification Preparation

OKLAHOMA STATE DEPARTMENT OF EDUCATION

ACCREDITATION DIVISION
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, Oklahoma 73105-4599
(405) 521-3333

SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 20¹² - 20¹³ SCHOOL YEAR

Name of Site(s): Jefferson Elementary

Name of School District: Shawnee Public Schools

Signature of Principal(s): *Uciele Pearson Date 5/31/2012

Date _____

Date _____

Signature of Superintendent: *Wan-Lan

County Name: Pottawatomie

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

High School 1260

Jr./Middle High 836

Elementary 1995

District Total 4091

JEFPERSON 381

Date Received _____

70 O.S. _____

I hereby certify that this deregulation application was approved by our
local board of education at the meeting on June 5, 2012.

Uciele Pearson
Signature of Board President*

Notary: Gerry L. Pfeil

Date: 6/5/12 My Commission Expires: 4/19/13

1. **Statement of the Statute to be Waived:** (specify statutory citation)

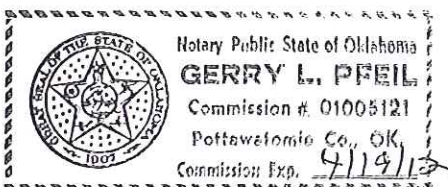
70 O.S. Section 3-126

*Original signatures are required.

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JUN 13 2012

STATE DEPT OF EDUCATION



A. A description of the educational benefits to be derived (i.e., describe specific benefits to learning/achievement).

Mrs.. Greenwood has been a teacher for the past 19 years in our building. She has first hand knowledge of the state standards and needs of students from grades 1st through 5th. She has also participated in district curriculum mapping of PASS and Common Core Standards. She will use this knowledge equip our library/media center with materials and books that will raise our students' achievement levels. Mrs. Greenwood is a district trainer and mentor and will use these skills to enhance the relationship between the classroom teachers and the library/medial program.

B. A definition of the standards of the plan (i.e., alternate strategies proposed).

In addition to scheduled weekly library book checkout and lessons, Mrs. Greenwood has proposed creating hands-on lessons in which teachers will sign up classes based on a flexible schedule in order to use as background knowledge, lesson review, and test preparation. She will incorporate the use of our new computer lab to meet the requirements of common core and the needs of our students by giving them hands on experience in research skills as well as opportunities to write constructive responses based on state standards.

C. Development of definitive work products, such as site improvement plans and progress reports (i.e., describe the expected student performance levels to be demonstrated or results of the Statutory Waiver).

Through the use of hands on research and constructive response practice, our students will become proficient in explaining concepts as well as justifying their answers in all subject areas. Students will gain skills in not only articulating themselves verbally but also in written form. Students will show growth on NWEA assessments, Literacy First Assessments, and state assessments.

D. Demonstration of collaboration of teachers, administrators, higher education representatives, students, parents/families, and the community.

Mrs. Greenwood will assume the responsibility in collaborating with teachers, site administrator, district administration, students, parents/families, and the community in for cooperatively selecting materials and equipment for our library/media program. She will attend monthly district library/media in-service meetings as well as maintain a website informing and soliciting our students and parents in the area of materials and equipment selection. Mrs. Greenwood will collaborate with our local Pioneer Library program in order to share ideas, materials, and guest readers/speakers. Mrs. Penson will meet with Mrs. Greenwood on a weekly basis to monitor the goals and progress of the library/media program.

E. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan (i.e., method of evaluation).

Mrs. Greenwood will solicit feedback through online surveys from students, parents, and teachers to determine progress in the area maintaining a collection that meets in instructional needs of our students. Through the district educator evaluation system, Mrs. Penson, Principal will collaborate with Mrs. Greenwood to assess the progress of the goals and objectives of our library/media program. Mrs. Greenwood and the district library/media mentor shall develop an assessment tool in order to determine the progress of the goals and objectives of the library/media program.

F. Development of an in-service training plan to be provided to personnel at the site who will participate in the projects.

Mrs. Greenwood will participate monthly in our library/media in-service training program. She will participate yearly in Encyclomedia and other library/media related conferences. A district certified library/media specialist will be provided to mentor Mrs. Greenwood as she completes her academic requirements for library/media specialist. Mrs. Greenwood, a district trainer, will provide in-service training for staff once each quarter in the areas of use of technology, teaching students to write constructive responses, and effective use of Accelerated Reader, STAR, and Study Island.

G. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required (i.e., describe how you will report to the State Board of Education annually).

Mrs. Greenwood and Mrs. Penson, Principal shall gather data and evidence including the assessment tool developed by Mrs. Greenwood and the district library/media mentor in order to report the results of the goals and plan for our library/media program and turn over to the state accreditation officer during the annual spring accreditation visit.

H. Explanation of how the plan will affect other schools, programs or sites in the district.

As Shawnee Public Schools has a certified library/media specialist based at our central office, providing a mentor for Mrs. Greenwood would not require that another site library/media specialist take time away from his/her site in order to provide mentor collaboration, therefore this plan should not affect other schools or programs within the district.

I. Period of public review on the proposed plan.

During the 2012-2013 school year, students, parents, and community partners will have an opportunity to visit our library/media site through parent/teacher conferences, family reading and math nights, as well as during the school day to review our plan and express opinions and/or concerns. She will maintain a website informing and soliciting our students and parents in the area of materials and equipment selection.

J. Notification and comments from the district bargaining agent, or if no bargaining agent exists, the teachers directly affected.

Our site hiring committee has expressed that Mrs. Greenwood would bring new ideas and insight into our library/media program as well as providing our students with the most current materials and equipment to meeting instructional needs. Teachers within our site have indicated that Mrs. Greenwood has the knowledge and skills needed to assist them as classroom teachers to help raise student achievement.

K. All comments, recommendations and objections made by the bargaining agent and others to the local board of education shall be forwarded to the State Board of Education for consideration prior to review of the plan.

See Attached

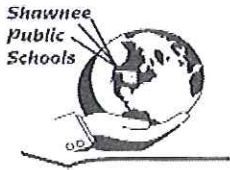
L. Timeline for implementing the Statutory Waiver, specifying the period requested.

We request the Statutory Waiver beginning the school year 2012-13 through the school year 2014-2015.

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JUN 17 2012

STATE DEPT. OF EDUCATION



SHAWNEE PUBLIC SCHOOLS

326 North Union Street ● Shawnee, Oklahoma 74801-7099 ● (405) 273-0653
Fax: (405) 878-1025 ● E-Mail: mmoore@shawnee.k12.ok.us

Marc Moore
Superintendent

May 31, 2012

Oklahoma State Department of Education
Accreditations/Standards
2500 North Lincoln Boulevard – Room 210
Oklahoma City, OK 73105-4599

To Whom It May Concern:

Please accept this application as Shawnee Public School's request to be exempt for the 2012-2013 school year from the following statute:

70 O.S. § 3 - 126

Shawnee Public Schools' Education Improvement Plan, which is supplied in this application, demonstrates a commitment to maintain or exceed the educational standards associated with the hiring of a certified library/media specialist set forth by the state of Oklahoma, and I, therefore, respectfully request that the statutory waiver request be approved by the Oklahoma State Board of Education.

Sincerely,

Dr. Marc Moore, Supt.
Shawnee Public School

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JUN 11 2012
STATE DEPT OF EDUCATION

Dear Dr. Moore and SDE,

I am interested in the Library Media Specialist opening at our school for many reasons.

- I am able to use some of my Master's Degree training from my Administration degree such as curriculum integration, research and technology as well as media and outreach.
- I would like to use my classroom training to strengthen areas of programs we use like Accelerated Reader, STAR, and Study Island. Not only will I continue these programs, but I feel I can enhance these in our school. I feel that with my classroom experience I will know areas of strength as well as weaknesses to address.
- I would like to use my technology and curriculum background to create hands-on lessons for students and teachers to use for lesson review and test prep. I would like to have Smart Board lessons ready for each grade level to use based on their PASS standards for accessing information.
- I would like to develop an outreach program for parents, giving many opportunities for the library to assist them in their child's learning. I would love to send out newsletters and host programs to share this information.
- I would like to incorporate the computer lab with the library in order to meet the needs of our upcoming CORE curriculum, giving students the most current research as well as opportunities to give written responses.
- I would also like to provide a fun and inviting place for students, teachers, and parents alike, so that everyone benefits from their time in the library.
- I will use the training gathered from my National Board Certification in order to plan units of study to expand students' depth of knowledge in units designed by homeroom teachers.

I am willing to make the commitment to seek the degree requirements not met from my Master's Degree within the three year allowance. I am currently enrolled this summer in an effort to be as proactive as possible.

Thank you for your kind consideration,
Melanne Greenwood

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JUL 13 2012

STATE DEPT. OF EDUCATION

CERTIFIED TEACHER
Recommendation for Employment
Shawnee Public Schools
School Year 2012-13

TEACHER'S NAME Melanne Greenwood SITE Jeff ASSIGNMENT Library/Media

REPLACEMENT FOR Anna Grady LEAVE OF ABSENCE? _____ NEW POSITION? _____

Degree Held M. Elem Admin. College/University ECU

Major(s): _____ Minor(s)/Endorsements(s): _____

Number of Hours Above Degree, if any _____

Years Teaching Experience as indicated by teacher 19

To be completed by Personnel Office *NEED TO BE A RECORDED COPY TO S.D.E FOR DODG*

OKLAHOMA CERTIFICATION? Yes _____ No _____ if yes, Teacher # _____

Class: License _____ Standard _____ Provisional _____ Emergency _____ (Pending) _____

Grade Levels: _____

Major _____

Expiration Date Pending Approval

Certification complete: _____ Personnel Office signature [Signature] 5/15/2012

Teacher has met the Highly Qualified standards of No Child Left Behind. Passed Test(s) _____ HOUSSE _____
 (Attach documentation)

NUMBER OF PROFESSIONAL/PERSONAL REFERENCES CHECKED 19 years for Jefferson

SUMMATION OF REFERENCES: Superior rating _____ Excellent rating _____

Number of Applications Screened 4

Number of Applicants Interviewed 3

STATE YOUR SPECIFIC REASONS FOR RECOMMENDING EMPLOYMENT OF THIS TEACHER

Melanne knows the needs of our students and will collaborate with our teachers to provide instruction in the library in addition to book check out, book talks, etc. She will integrate PASS/Common Core into library instruction.

Interview Committee Members: Tyrina Reese

Jason Underwood

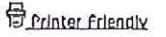
Vickie Pearson

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 JUN 11 2012
 STATE DEPT. OF EDUCATION

ADMINISTRATOR'S SIGNATURE [Signature] Date 5/15/2012

SUPERINTENDENT APPROVAL [Signature] Date 5/21/12

Student Schedule



Student Schedule - Schedule Details

Course Schedule for Melanne D. Greenwood

Term Data is only available for current or pre-registered courses.

Choose a Term and Program

Term: Program:

SU 2012 - All Programs

Course	Title	Credits	Grading Type	Faculty	Meets	Dates	Room
LIBSC 5113-01	SCHOOL LIBRARY ADMIN I	3.00	LT	Thomas, Carolyn K.	0:00 - 0:00 AM	05/30/2012 - 07/25/2012	MAIN / WEB / WEB
LIBSC 5923-01	CURRICULUM & THE MEDIA CNT	3.00	LT	Thomas, Carolyn K.	0:00 - 0:00 AM	06/30/2012 - 07/25/2012	MAIN / WEB / WEB