

**Oklahoma State Department of Education (SDE)  
Child Nutrition Programs (CNP)  
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): \_\_\_\_\_ County District Code: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Address of SFA: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Consultant(s) Conducting Review: \_\_\_\_\_

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance

Noncompliance

Date of Review: \_\_\_\_\_ Date Review Closed: \_\_\_\_\_

Number of Schools in SFA: \_\_\_\_\_ Number of Schools Reviewed: \_\_\_\_\_ Number of Eating Sites Reviewed: \_\_\_\_\_

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): \_\_\_\_\_

\_\_\_\_\_

School Breakfast Program (SBP): \_\_\_\_\_

\_\_\_\_\_

After-School Snack Program (ASSP): \_\_\_\_\_

Special Milk Program (SMP): \_\_\_\_\_

Fresh Fruit and Vegetable Program (FFVP): \_\_\_\_\_

Seamless Summer Food Program (SSFP): \_\_\_\_\_

Does the SFA operate under any special provisions: (Select any that apply)

Provision 1

Provision 2

Provision 3

Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

PS-1 Violations

PS-2 Violations

Resource Management Violations

General Area Violations

Recalculation required

| YES | NO | REVIEW FINDINGS                            |    |                                    |  |
|-----|----|--------------------------------------------|----|------------------------------------|--|
|     |    | <b>A. Program Access and Reimbursement</b> |    |                                    |  |
|     |    | YES                                        | NO |                                    |  |
|     |    |                                            |    | Certification and Benefit Issuance |  |
|     |    |                                            |    | Verification                       |  |
|     |    |                                            |    | Meal Counting and Claiming         |  |
|     |    | Finding(s) Details:                        |    |                                    |  |

| YES | NO | REVIEW FINDINGS                                 |    |                                              |  |
|-----|----|-------------------------------------------------|----|----------------------------------------------|--|
|     |    | <b>B. Meal Patterns and Nutritional Quality</b> |    |                                              |  |
|     |    | YES                                             | NO |                                              |  |
|     |    |                                                 |    | Meal Components and Quantities               |  |
|     |    |                                                 |    | Offer versus Serve                           |  |
|     |    |                                                 |    | Dietary Specifications and Nutrient Analysis |  |
|     |    | Finding(s) Details:                             |    |                                              |  |

| YES | NO | REVIEW FINDINGS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|-----|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|-----|----|--|--|--|-------------|--|--|------------------------------|--|--|-------------------|--|--|-------|
|     |    | <b>C. School Nutrition Environment</b> <table border="1" data-bbox="649 174 1429 373"> <thead> <tr> <th data-bbox="649 174 716 214">YES</th> <th data-bbox="716 174 782 214">NO</th> <th data-bbox="782 174 1429 214"></th> </tr> </thead> <tbody> <tr> <td data-bbox="649 214 716 254"></td> <td data-bbox="716 214 782 254"></td> <td data-bbox="782 214 1429 254">Food Safety</td> </tr> <tr> <td data-bbox="649 254 716 294"></td> <td data-bbox="716 254 782 294"></td> <td data-bbox="782 254 1429 294">Local School Wellness Policy</td> </tr> <tr> <td data-bbox="649 294 716 333"></td> <td data-bbox="716 294 782 333"></td> <td data-bbox="782 294 1429 333">Competitive Foods</td> </tr> <tr> <td data-bbox="649 333 716 373"></td> <td data-bbox="716 333 782 373"></td> <td data-bbox="782 333 1429 373">Other</td> </tr> </tbody> </table> <p data-bbox="649 373 1429 1682">Finding(s) Details:</p> |  |  | YES | NO |  |  |  | Food Safety |  |  | Local School Wellness Policy |  |  | Competitive Foods |  |  | Other |
| YES | NO |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|     |    | Food Safety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|     |    | Local School Wellness Policy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|     |    | Competitive Foods                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|     |    | Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |
|     |    | <b>D. Civil Rights</b> <p data-bbox="649 1724 1429 1950">Finding(s) Details:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |     |    |  |  |  |             |  |  |                              |  |  |                   |  |  |       |

**Comments/Recommendations:**

**CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]):** \_\_\_\_\_

**CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):**

\_\_\_\_\_ **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: \_\_\_\_\_

with \_\_\_\_\_ (Name and Title of School Representative)

CNP Consultant(s): \_\_\_\_\_

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: \_\_\_\_\_