



**JANET BARRESI**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
STATE OF OKLAHOMA

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Janet C. Barresi

**DATE:** October 21, 2014

**SUBJECT:** Discussion and Possible Action on the emergency revocation of OAC 210:20-9-95

State Department of Education staff recently identified employees of districts who were lacking appropriate certification. Following the last Board meeting, the Department has been contacted by several districts that have identified staff with lapsed certificates. The Office of Certification presented additional information at today's Board meeting related to the practice of back-dating lapsed certificates.

State Board administrative rule OAC 210: 20-9-95, subsection (B) states in relevant part:

(b) Renewed standard certificates and licenses will become effective July 1 following receipt of the application provided the application is made prior to the expiration. If the application for renewal is made after the certificate/license has expired, the renewed certificate/license will be dated the first day of the month in which the application and all supporting documents are received.

The Department has halted this practice, pending further direction from the State Board of Education. If the Board determines to continue this practice, the administrative rule cited above may need to be revoked and/or amended. The rule is attached in full for your review and consideration.